



APR - 5 2024

FILED FOR RECORD
AT 12:24 P.M.
gwa/abo

NOTICE OF REGULAR MEETING
DELTA COUNTY COMMISSIONERS COURT

Notice is hereby given that a regular meeting of the Delta County Commissioners Court will be held on Tuesday, the 9th day of April, 2024 at 9:00 A.M. in the City Council Chambers at the City of Cooper City Hall, located at 91 North Side Square, Cooper, Texas, 75432, at which time the Commissioners Court will consider, discuss, and possibly act upon the following agenda items at-wit:

1. Call to Order, Establishment of a Quorum, and Declaration of Public Notices Legally Posted Pursuant to the Open Meetings Act, Texas Government Code, Chapter 551.
 - a. Pledge of Allegiance
 - i. United States of America Flag
 - ii. State of Texas Flag
 - b. Invocation
2. Public Comments
(The Commissioners' Court shall allow public comment with the submission of a Public Participation Form to the County/District Clerk prior to the start of the meeting. The Court is unable to deliberate on non-agenda items. If you desire to request a matter on a future agenda, you may make the request to a member of Commissioners Court. Public Comment will be governed by the adopted Rules of Procedure, Conduct, and Decorum.)
3. General Announcements
4. Proclamations
5. Discuss and take possible action related to the approval of the minutes for the March 26, 2024 regular meeting.
6. Discuss and take possible action to approve and ratify the payment of financial obligations, including claims, payroll and personnel expenses, and bills.
7. Discuss and take possible action to consider moving the time of the April 23, 2024 regular meeting of the Commissioners Court from 9:00 AM to 2:00 PM to allow the County Judge, Justice of the Peace, and County/District Clerk to attend training in Lamar County - Tanner Crutcher, County Judge
8. Discuss and take possible action to consider approving the County Clerk's Records Archive Plan for the preservation and restoration of all public documents as required by the Texas Historical Commission's Courthouse Restoration grant application process - Janice Roberts, County/District Clerk
9. Discuss and take possible action to consider a proposal from the Tax Assessor/Collector to consider new property tax collection software, Appraisal & Collection Technologies, and providing notice of intent to terminate the contract to the current vendor - Dawn Moody, Tax Assessor/Collector
10. Discuss and take possible action to consider the outsourcing of the printing of annual tax statements - Dawn Moody, Tax Assessor/Collector
11. Discuss and take possible action to consider the approval of budget line-item transfers from 010-475-427 Education/Travel to 010-475-570 Capital Investments in the amount of \$500.00 - Debbie Huie, County Treasurer
12. Discuss and take possible action to consider the approval of budget line-item transfers from 010-409-700 Transfer Funds to 010-409-421 Telephone Maintenance in the amount of \$16,350.00 - Debbie Huie, County Treasurer

13. Discuss and take possible action to consider the approval of budget line-item transfers from 010-409-700 Transfer Funds to 010-510-352 Repairs in the amount of \$10,000.00 - Debbie Huie, County Treasurer
14. Discuss and take possible action to consider the approval of budget line-item transfers from 010-409-700 Transfer Funds to 010-510-570 Capital Investments in the amount of \$14,000.00 - Debbie Huie, County Treasurer
15. Discuss and take possible action to consider the approval of budget line-item transfers from 022-622-202 Health Insurance to 022-622-570 Capital Investments in the amount of \$10,000.00 - Seth Cox, County Commissioner, Precinct 2
16. Bring from the table, discuss and take possible action to consider the the adoption of, by Order, a policy regulating and permitting the boring or cutting of county roads or in county road right-of-way, along with the implementation of applicable fees - Tanner Crutcher, County Judge
17. Discuss and take possible action to approve an Interlocal Agreement between Delta County, Texas and Lamar County, Texas for the purposes of sharing of resources for the purposes of hauling materials and equipment necessary to perform routine road maintenance - Morgan Baker, County Commissioner, Precinct 1
18. Discuss and take possible action to review and authorize the issuance of a request for proposals (RFP), drafted by the County Attorney, to solicit the services of a real estate broker to sell county-owned real property located at 30 TX SH 24, Cooper, Texas, 75432 (Delta County Appraisal District Property ID: 4433) and 26 TX SH 24, Cooper, Texas, 75432 (Delta County Appraisal District Property ID: 4432) in accordance with Texas Local Government Code §263.008 - Edgar J. Garrett, County Attorney
19. Discuss and take possible action related to the development of the Courthouse Master Plan by Komatsu Architecture - Tanner Crutcher, County Judge
 - a. Consider the granting of an easement to the Texas Historical Commission related to the Courthouse restoration.
 - b. Consider approving the submission of grant application(s) to the Texas Historical Commission for the preservation and restoration of the Delta County Courthouse.
20. Discuss and take possible action to update the Commissioners Court on Courthouse facility repairs and related projects - Tanner Crutcher, County Judge
21. Sheriff's Jail Report - Charla Singleton, Sheriff
22. Discuss and take possible action, the Commissioners Court to convene into executive session, pursuant to section 551.071 of the Texas Government Code, to consult with legal counsel regarding litigation related to the matter of Texas Opioid Litigation, *County of Delta v. Purdue Pharma, Inc., et al.*, in the 152nd District Court of Harris County, Texas; MDL Master Cause No. 2018-63587 - Tanner Crutcher, County Judge
23. Discuss and take possible action to reconvene back into open session - Tanner Crutcher, County Judge
24. Discuss and take possible action on items discussed in executive session related to settlement offers or other necessary action in the matter of Texas Opioid Litigation; in the 152nd District Court of Harris County, Texas; MDL Master Cause No. 2018-63587, including consideration of authorizing the County Judge or other authorized officials to execute the Settlement participation and release forms regarding settlement offers from defendants in the matter of Texas opioid multi-district litigation for the County in the matter of *County of Delta v. Purdue Pharma, L.P. et al.*
25. Conduct a workshop regarding the obligation of American Rescue Plan Act (ARPA) funding, in accordance with United States Treasury guidance - Tanner Crutcher, County Judge

26. Adjourn

The Commissioners Court reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, as authorized by Chapter 551, Open Meetings, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.0745, 551.075 and 551.076, or to seek the advice of its attorney and/or other attorneys representing Delta County on any matter in which the duty of the attorney to the Commissioners Court under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with chapter 551 of the Texas Government Code or as otherwise may be permitted under chapter 551.


In accordance with Title III of the American with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request to the County Judge's office as far as possible in advance of the meeting you wish to attend.

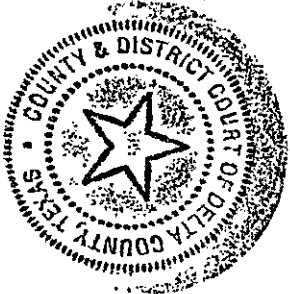
Signed this 5th day of April, 2024



Tanner Crutcher, County Judge
Delta County, Texas

I, the undersigned County Clerk, do hereby certify that the above Notice of the Regular Meeting of the Delta County Commissioners Court is a true and correct copy of the said Notice, that I received said Notice, and it was posted at the doors of the Delta County Courthouse, a place readily accessible to the general public at all times on the 5th day of April, 2024 at 2:24 PM and said Notice remained so posted continuously for at least 72 hours preceding the schedule time of the meeting.


Janice Roberts, County/District Clerk
Delta County, Texas





DELTA COUNTY COMMISSIONERS COURT MINUTES

Notice is hereby given that a regular meeting of the Delta County Commissioners Court was held on Tuesday, the 26th day of March, 2024 at 9:00 A.M. in the City Council Chambers at the City of Cooper City Hall, located at 91 North Side Square, Cooper, Texas, 75432,

THOSE THEY WERE IN ATTENDANCE:

Tanner Crutcher, County Judge
Morgan Baker, Commissioner, Precinct 1
Seth Cox, Commissioner Precinct 2
Anthony Roberts, Commissioner Precinct 3
Mark Brantley, Commissioner, Precinct 4

1. Call to Order, Establishment of a Quorum, and Declaration of Public Notices Legally Posted Pursuant to the Open Meetings Act, Texas Government Code, Chapter 551.
 - a. Pledge of Allegiance
Meeting was called to order by Judge Tanner Crutcher @ 9:00am
 - i. United States of America Flag
 - ii. State of Texas Flag
 - b. Invocation **was given by Mark Brantley**
2. Public Comments **None**
(The Commissioners' Court shall allow public comment with the submission of a Public Participation Form to the County/District Clerk prior to the start of the meeting. The Court is unable to deliberate on non-agenda items. If you desire to request a matter on a future agenda, you may make the request to a member of Commissioners Court. Public Comment will be governed by the adopted Rules of Procedure, Conduct, and Decorum.)
3. General Announcements
Enloe Fire Dept. Chili cook off is April 20,2024. Mark Brantley informed the Court that Jimmy Sweat has been sent home on Hospice and they have brought his wife Lucille home to be with him, Keep him and the family in your prayers as well as Mark who has been asked to perform his service.
4. Proclamations **None**

- 5. Discuss and take possible action related to the approval of the minutes for the March 12, 2024 regular meeting.

I Commissioner Baker make the motion to approve the minutes for March 12th, 2024 as presented to the court and Commissioner Roberts Second

COURT VOTES - 5 TO 0 - AYES HAVE IT, MOTION CARRIED.

- 6. Discuss and take possible action to approve and ratify the payment of financial obligations, including claims, payroll and personnel expenses, and bills.

I Commissioner Baker make the motion to approve to pay all financial obligations, including claims, payroll and personnel expenses as presented to the court and Commissioner Brantley Second

COURT VOTES - 5 TO 0 - AYES HAVE IT, MOTION CARRIED.

I Commissioner Baker make the motion to move out of order to Item # 22, #24 & #25 @ 9:06am as presented to the court and Commissioner Cox Second

COURT VOTES - 5 TO 0 - AYES HAVE IT, MOTION CARRIED.

- 7. Discuss and take possible action to approve, record into the minutes, and accept as a matter of record the 2023 County Historical Commission's Annual Report, pursuant to §318.008 of the Texas Local Government Code - Marcia Lair and Louise Skinner, Co-Chairpersons for the Delta County Historical Commission

We received a total of 6 bids.

- 8. Conduct the opening of sealed bids for surplus county property advertised for sale, pursuant to Chapter 263 of the Texas Local Government Code - Tanner Crutcher, County Judge

All 6 bids were opened and are as follows:

James Jarrell - #100 for \$10.00 #101 for \$10.00 #102 for \$10.00

Devone Morris- #21 for \$2 #76 for \$10.00 #26 for \$5.00

Hope House - #34 for \$1.00 #38 for \$1.00 #37 for \$1.00

Bobby Huie - #30 for \$5.00 #34 for \$5.00 #37 for \$5.00 #38 for \$5.00

Sue Hommel - #40 for \$1.00 #86 for \$1.00 #87 for \$1.00 #117 for \$2.00

Historic Commission (Louise & Marcia) #17 for \$1.00 #40 for \$1.00 #112 for \$1.00 #135 for \$1.00 #28 for \$1.00 #58 for \$1.00 #43 for \$1.00

9. Discuss and take possible action to consider the award of and acceptance sealed bid(s) for
Vol RR surplus county property - Tanner Crutcher, County Judge

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I Commissioner Baker make the motion to accept the bid from Devone Morris and Commissioner Cox second

I Commissioner Cox make the motion to accept the bid from James Jarrell and Commissioner Baker second

I Commissioner Brantley make the motion to accept the bid from Historic Commission and Commissioner Roberts second

I Commissioner Baker make the motion to accept the bid from Sue Hommel and Commissioner Brantley second

I Commissioner Brantley make the motion to accept the bid from Bobby Huie and Commissioner Roberts second

COURT VOTES – 5 TO 0 - AYES HAVE IT, MOTION CARRIED.

10. Discuss and take possible action to consider authorizing the disposal of county property as salvage, pursuant to Texas Local Government Code 263.152 (3) - Tanner Crutcher, County Judge

I Commissioner Cox make the motion to approve the disposal of county property as salvage as presented to the court and Commissioner Roberts Second

COURT VOTES – 5 TO 0 - AYES HAVE IT, MOTION CARRIED.

11. Record into the minutes as a matter of record and distribute to the Commissioners Court a letter from the Texas Department of Transportation (TxDOT) authorizing the release of the initial materials for Delta County of \$13,809 for the FY24 allocation for Delta County in the County Assistance Program - Tanner Crutcher, County Judge

No action needed, Record into the Minutes

12. Discuss and take possible action to consider the approval of an Order amending the FY 2024 Adopted Budget related to personnel additions, an Assistant County Attorney, in the County Attorney's Office from funding related to the SB 22 Rural Prosecutor's Grant - Tanner Crutcher, County Judge

I Commissioner Brantley make the motion to approve the Order amending the FY 2024 Adopted Budget pertaining to an Assistant County Attorney as presented to the court and Commissioner Cox Second

COURT VOTES – 5 TO 0 - AYES HAVE IT, MOTION CARRIED.

13. Discuss and take possible action to consider the approval of budget line-item transfers from 010-435-116 to 010-405-202 and 010-405-427 related to Order 2024-03-26-02, authorizing Budget Amendments to accommodate the establishment of a Veterans Service Office - Tanner Crutcher, County Judge

I Commissioner Baker make the motion to approve the budget line-item transfer in the amount of \$64,242.28 as presented to the court and Commissioner Roberts Second

COURT VOTES – 5 TO 0 - AYES HAVE IT, MOTION CARRIED.

14. Discuss and take possible action to consider the approval of a **VOL RR** **PAGE 632** the FY 2024 Adopted Budget related to personnel additions, a Veterans Service Officer, and operating budget expenses necessary to establish a Veterans Service Office - Tanner Crutcher, County Judge

I Commissioner Cox make the motion to approve the Order amending the FY 2024 Adopted Budget pertaining to a Veterans Service Officer as presented to the court and Commissioner Roberts Second

COURT VOTES – 5 TO 0 - AYES HAVE IT, MOTION CARRIED.

15. Discuss and take possible action to consider the approval of budget line-item transfers from 010-409-490 to 010-475-103 and 010-475-201, related to Order 2024-03-26-02, authorizing Budget Amendments for the establishment of a Veterans Service Office - Tanner Crutcher, County Judge

I Commissioner Brantley make the motion to approve the budget line-item transfer in the amount of \$3,975.00 as presented to the court and Commissioner Cox Second

COURT VOTES – 5 TO 0 - AYES HAVE IT, MOTION CARRIED.

16. Discuss and take possible action to review request for proposals (RFP) received and consider awarding a bid for administrative services for the Hazard Mitigation Assistance Program administered by the Texas Division of Emergency Management for DR 4485 grant awards, and authorize the County Judge to sign and execute the agreement(s) - Tanner Crutcher, County Judge

I Commissioner Brantley make the motion to review request for the proposals for Hazard Mitigation Assistance Program as presented to the court and Commissioner Cox Second

COURT VOTES – 5 TO 0 - AYES HAVE IT, MOTION CARRIED.

17. Discuss and take possible action to consider authorizing the County Judge, or his designee, to issue requests for qualifications (RFQ) for engineering services for the Hazard Mitigation Assistance Program administered by the Texas Division of Emergency Management for DR 4485 grant(s) awards - Tanner Crutcher, County Judge

I Commissioner Baker make the motion to approve the County Judge to issue request for qualifications for engineering services for the Hazard Mitigation Assistance Program as presented to the court and Commissioner Brantley Second

COURT VOTES – 5 TO 0 - AYES HAVE IT, MOTION CARRIED.

18. Record into the minutes and accept as a matter of record, the judicial education record for fiscal year reporting period of January 1, 2023 - August 31, 2024 for County Judge Tanner Crutcher - Tanner Crutcher, County Judge

No action needed, Record into the Minutes

19. Discuss and take possible action to authorize the opening of a bank account for the safekeeping of restitution payments made to the County/District Clerk's Office from the Texas Department of Criminal Justice for disbursement to victims. - Janice Roberts, County/District Clerk

I Commissioner Brantley make the motion to approve the County/District Clerk to open a bank account for the safekeeping of restitution payments from TDCJ as presented to the court and Commissioner Roberts Second

COURT VOTES – 5 TO 0 - AYES HAVE IT, MOTION CARRIED.

20. Record into the minutes and accept as a matter of record, the 2023 Annual Report and Financial Statement for the Northeast Texas RC&D Area, Inc. - Tanner Crutcher, County Judge **No action needed, Record into the Minutes**

21. Discuss and take possible action to consider the appointment of a Veterans Service Officer - Tanner Crutcher, County Judge

I Commissioner Cox make the motion to approve the appointment of Lucas Hamrick as the Veterans Service Officer as presented to the court and Commissioner Baker Second

COURT VOTES – 5 TO 0 - AYES HAVE IT, MOTION CARRIED.

22. Discuss and take possible action to consider and possibly approve an agreement with CivicPlus for the ArchiveSocial social media archiving service for 4/15/2024 - 09/30/2024 and renewing on 10/01/2024 for the service period of 10/01/2024 - 09/30/2025 - Robert Hurst, Emergency Management Coordinator

I Commissioner Brantley make the motion to approve an agreement with CivicPlus for the ArchiveSocial social media archiving service, The fee amount would be split between the offices that use social media as presented to the court and Commissioner Roberts Second

COURT VOTES – 5 TO 0 - AYES HAVE IT, MOTION CARRIED.

23. Discuss and take possible action to review and authorize the issuance of a request for proposals (RFP), drafted by the County Attorney, to solicit the services of a real estate broker to sell county-owned real property located at 30 TX SH 24, Cooper, Texas, 75432 (Delta County Appraisal District Property ID: 4433) and 26 TX SH 24, Cooper, Texas, 75432 (Delta County Appraisal District Property ID: 4432) in accordance with Texas Local Government Code §263.008 - Edgar J. Garrett, County Attorney

No action. County Attorney unavailable

24. Discuss and take possible action related to the development of the Courthouse Master Plan by Komatsu Architecture - Tanner Crutcher, County Judge

There is a grant training April 12th the County Judge will be attended.

Submit the application by 04/12/2024. Support letters have all

~~MDL Received~~, Archival Plan will be re ~~PAGE 634~~ next
Commissioners Meeting.

25. Discuss and take possible action to update the Commissioners Court on Courthouse facility repairs and related projects - Tanner Crutcher, County Judge

There is a shortage on courthouse keys, there is a quote for new keys \$330.00 (25 new keys & locks)

Y U Buggin gave a quote for service at the Courthouse - \$175.00

Quarterly, \$700.00 a year. Civic Center is \$175.00 Quarterly

Quote for sunk pumps elevator and boiler room \$4917.19 ea,

Table until April 9th Commissioners Meeting.

Move back to Item #7 @ 9:14 am

26. Sheriff's Jail Report – Charla Singleton, Sheriff **Total of 14 Inmates in jail**

27. Discuss and take possible action to consider approving and ratifying the submission of a commitment letter regarding the Workforce Solutions Northeast Texas', in partnership with the Texas Workforce Commission, grant application for the Pathways Home Reentry grant in support of and pledging our commitment to support individuals currently incarcerated in a state, county, or local jail. Services offered by the grant will include case management, job readiness training, job fairs, development of a career/education plan, referral to additional local organizations for support services, documentation gathering, and occupational training - Tanner Crutcher, County Judge

I Commissioner Brantley make the motion to approve and ratify the submission of a commitment letter regarding the Workforce Solutions Northeast Texas' as presented to the court and Commissioner Roberts Second

COURT VOTES – 5 TO 0 - AYES HAVE IT, MOTION CARRIED.

28. Discuss and take possible action, the Commissioners Court to convene into executive session, pursuant to section 551.071 of the Texas Government Code, to consult with legal counsel regarding litigation related to the matter of Texas Opioid Litigation, *County of Delta v. Purdue Pharma, Inc., et al.*, in the 152nd District Court of Harris County, Texas; MDL Master Cause No. 2018-63587 - Tanner Crutcher, County Judge **NO ACTION NEEDED**

29. Discuss and take possible action to reconvene back into open session - Tanner Crutcher, County Judge **NO ACTION NEEDED**

30. Discuss and take possible action on items discussed in executive session related to settlement offers or other necessary action in the matter of Texas Opioid Litigation; in the 152nd District Court of Harris County, Texas; MDL Master Cause No. 2018-63587, including consideration of authorizing the County Judge or other authorized officials to execute the Settlement participation and release forms regarding settlement offers from

31. Discuss and take possible action to consider the the adoption of, by Order, a policy regulating and permitting the boring or cutting of county roads or in county road right-of-way, along with the implementation of applicable fees - Tanner Crutcher, County Judge

I Commissioner Cox make the motion to table until the next Commissioner's Meeting on April 9th, 2024 as presented to the court and Commissioner Roberts Second

COURT VOTES - 5 TO 0 - AYES HAVE IT, MOTION CARRIED

32. Conduct a workshop related to the long-term road and bridge capital improvement planning and funding of road and bridge projects from Chapter 312. agreements PILOT payments and USDA grant funding sources - Tanner Crutcher, County Judge **NO ACTION NEEDED**

33. Conduct a workshop regarding the obligation of American Rescue Plan Act (ARPA) funding, in accordance with United States Treasury guidance - Tanner Crutcher, County Judge **NO ACTION NEEDED**

34. Adjourn @ **10:32 am**

I Commissioner Baker I make the motion to adjourn this meeting and Commissioner Cox Second

COURT VOTES - 3 TO 0 - AYES HAVE IT, MOTION CARRIED

Janice Roberts, County/District Clerk
Delta County, Texas

THIS IS TO CERTIFY THAT I, JANICE ROBERTS, COUNTY CLERK DO HEREBY CERTIFY TO THE CORRECTNESS OF THE COMMISIONER MINUTES FOR THE REGULAR MEETING ON March 26, 2024 MEETING.

ON THIS DAY 9th OF April 2024.




TANNER CRUTCHER, COUNTY JUDGE



MORGAN BAKER, COMM. PCT. 1




SETH COX, COMM. PCT. 2



ANTHONY ROBERTS, COMM. PCT. 3



MARK BRANTLEY, COMM. PCT. 4



JANICE ROBERTS, COUNTY CLERK

SCHEDULE OF BILLS BY FUND

FUND	DESCRIPTION	DISBURSEMENTS
010	GENERAL FUND	64,803.54
021	ROAD & BRIDGE PCT#1	331.63
022	ROAD & BRIDGE PCT#2	1,732.50
023	ROAD & BRIDGE PCT#3	3,956.89
024	ROAD & BRIDGE PCT#4	5,028.37
030	RECORDS MANAGEMENT	675.00
TOTAL OF ALL FUNDS		76,527.93

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT BY COMMISSIONER'S COURT.

DATE:

4-9-2024

TANNER CRUTCHER

MORGAN BAKER

SETH COX

ANTHONY ROBERTS

MARK BRANTLEY

DEBBIE HUIE

**AMENDED COUNTY CLERK-DELTA COUNTY, TEXAS
PRESERVATION AND ARCHIVE RESTORATION RECORDS PLAN****EXECUTIVE SUMMARY**

The purpose of this document is to define the restoration and preservation, digital capture, storage, retention and management of archived records belonging to the County Clerk's Office. Records maintained in the County Clerk's Office have been identified to fall under the category of "Preservation and Restoration Plan" that will provide reproduction and archiving of such records and assist in maximizing storage space and making records readily available for optimum viewing. It is the intent of the County Clerk to follow guidelines set by the Texas State Library and Archives Commission for preservation of such records.

GOAL

The goal is to reproduce and archive all documents, regardless of type, as efficiently as possible. The County Clerk's Office is also seeking to restore records, suspend or reduce deterioration of public records, improving public access to these documents in a manner that reduces the risk of deterioration.

SCOPE

The scope of this document includes the following;

1. All County Clerk Records filed at the Delta County Courthouse,
2. Plans to restore and preserve records of significant historical value,
3. Future plans are to improve public access and provide an archive for records that have or will be imaged.

This document addresses the restoration and preservation needs of the County Clerk Records Archive only.

SECTION ONE; RECORDS IN RESPOSITORY**INVENTORY**

Currently the County Clerk's Office holds over 84 docket books, and 50,000 + files that are related to probate, guardianship, civil, criminal, juvenile, commissioner court records, deeds, other records related to land, mortgages, marks and brands, state and federal tax liens, child support liens, election records, vital records including marriage, birth, death, power of attorney, judgments, mental commitments, Oath and bond records, veteran records, plat maps, financial record/budgets, mechanics and materialman contracts, posted notices and deputation records.

SECTION TWO; RESTORATION AND PRESERVATION**PERMANENT RECORDS**

After reducing and or reproducing these records, the County Clerk plans to utilize the space for the growing number of cases and non-case records occurring daily. The reproduction will allow better access to the records and will alleviate over crowding of storage rooms and archive facilities by assisting in eliminating items that are not required to be maintained permanently. Records to be digitized and made available on public terminals.

Many of the historical records have been encapsulated, ex. probate indexes, minute books, docket books, brand, deed books from 1870

Currently I have microfilmed 244 deed volumes, 18 birth volumes and 5 military discharge volumes. ALL ARE STORED IN A RECORDS STORAGE ROOM THAT IS DESIGNATED FOR THE SAFE KEEPING OF RECORDS THAT IS CLIMATE CONTROLLED.

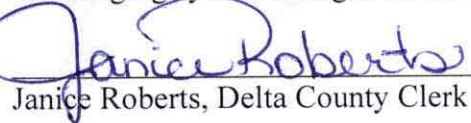
All scanned images are open to the public in the office. Upon completion of this scanning all deed records will be digitized.

SECTION THREE; FUTURE PLANS


The vast majority of permanent records are paper based and subject to wear and tear and loss by theft. Future plans are to continue to improve public access and provide an archive for records that have or will be imaged. Many of the documents are hand written and can be managed by encapsulation.

If and when we will be operating off site, ex. during the Courthouse Restoration, we will be able to access our records from the scanned images and the paper records may be stored.

This will allow additional access to County Court Records and provide an archival method to back-up our imaging system. Images will be backed-up in multiple locations.



Janice Roberts, Delta County Clerk



Date

Software Package

ACT (which is a Company withing Linebarger Law Firm)

We went and sat thru a demonstration of this Software and we really like how is laid out. I have contacted some of the counties that currently use ACT, all of them raved about their service along with the support that they receive.

The cost is as follows:

Annual Contract Fee for first year + one-time conversion fee \$18,000

Each year after will be \$10,000

Currently we are paying Harris Govern \$20,727, we can't get any help with questions or concerns. We have been with the parent company True Automation since 1997, when they sold to Harris Govern Delta County took a back burner.

Outsourcing of printing.

We currently print, stuff and mail our own statements. This usually cost approximately \$5,500.

We have gotten a quote for Peregrine, which has worked with ACT for the past 10 years. They will print and mail our statements. The price is for paper, envelope, postage, and mailing for \$5,000.



Quote, Tax Collection Software, Delta County

I. BASE PRICING FOR ACT SOFTWARE - \$10,000

ACT recognizes that Linebarger Goggan Blair & Sampson (LGBS) has the privilege of representing Delta County in the collection of delinquent property taxes. As part of ACT's value-added pricing as a wholly owned subsidiary of LGBS, the annual fee for the ACT annual software licensing, maintenance and support costs including those that may be required by a third party will be \$10,000 ("Annual Contract Fee"). The Annual Contract Fee is based on an estimated 8,000 number of total parcels.

ACT's Annual Contract Fee includes the use of other modules in addition to the ACT Tax Collection System (TCS) software. Those modules which will be made available to Delta County at no additional cost include TaxLedge (entity remittance software), Permits (TABC beer and liquor fees), and Special Inventory Tracking (SIT). ACT will also include an interactive taxpayer web module with electronic payment capabilities.

II. BASE PRICING FOR ACT CONVERSION - \$8,000*

ACT will charge a one-time data conversion fee for Delta County of \$8,000 to convert all receivables for which the County collects taxes at the time of conversion. If the County consolidates the collection for other taxing units within the County, future conversion rates shall be negotiated but shall be charged a minimum of \$2,500 for each taxing jurisdiction.

If Delta County agrees to utilize the credit card and eCheck payment processing services provided by Usio, ACT's integrated payment processing vendor, ACT will discount the one-time data conversion fee to \$4,000 for Delta County.

Standard Pricing

Annual Contract Fee for first year + one-time data conversion fee:	\$18,000*
Annual Contract Fee for subsequent year(s):	\$10,000**

Discounted Pricing with Usio payment processing services

Annual Contract Fee for first year + one-time data conversion fee:	\$14,000*
Annual Contract Fee for subsequent year(s):	\$10,000**

**Rates set forth in this pricing proposal will not increase at a rate greater than five percent (5%) per year.

Renee Booth

D
Peregrine

From: Tom Stith <tstith@peregrinesolutions.com>
Sent: Wednesday, March 20, 2024 11:42 AM
To: Dawn Moody; Renee Booth
Subject: Delta County / Peregrine
Attachments: Kaufman.pdf; Gregg.pdf; 110-KAUFMAN-17f-v3-300_.pdf

Hi Dawn and Renee---

Thank you for emailing me about your tax bills, and was glad to talk with you.

We are a printing and mailing company based in Monroe, LA. We print and mail tax bills for about 100 counties/parish's across the South---Louisiana, Texas, Mississippi, Alabama, New Mexico, Oklahoma, Colorado, etc.

We started working with ACT customers in Texas about 10 years ago, and are one of ACT's recommended print vendors. So we have all of the programming in place to print ACT/TX tax bills. I'm attaching a couple of sample bills we do for different counties, really just to give you an idea of what we do for folks. Your bills wouldn't have to look exactly like either of these or anything---but just wanted to show you some current jobs.

In general your bills will be printed in color (same price as black and white) on 8.5 x 11 paper. Will include a perforation to create a billing stub, and will be printed on 2 sides. Will mail out in a printed #10 envelope---sample attached as well. Most of our customers include a return envelope---but not including/pricing in this job, as Renee said do not currently use. If you decide you'd like to include the price would be an additional .02 for the return envelope.

Pricing for this package would be .105 per bill. This includes the bill, the outgoing envelope, all printing, inserting, sorting, taking to USPS etc.

The only additional cost would be USPS postage. We run your mailings addresses through USPS presort software, which gets you the lowest postage price available. Not sure how much you know about USPS presort postage, but when getting this rate, USPS doesn't offer just 1 rate---they have tiered rates that they assign each address in your mailing based on their factors. USPS had an increase at end of January. At this time, the lowest USPS presort rate is .507. Some of your pieces won't qualify at that rate for one USPS reason or another though---so right now we are averaging about .527 on postage for tax bill mailings. Postage is just a pass through cost for us---will charge you whatever USPS charges.

We don't charge any sort of set-up or programming fee.

A few general notes in 1 place:

1. If you decide to use us, we'll do some initial prep work before mailing---but nothing major.
2. When the time comes ACT would send us your billing file.
3. We'd put together proofs for you.
4. Once approved, would mail in 72 hours or less.
5. We bill for the whole job after the mailing is complete.

6. We provide a PDF of every bill that ACT will load into your system. That way you can pull up bills later as needed.
7. We do the same pricing for October bill runs, and then May delinquent bill runs.
8. You'd work with me pretty much at all times.

Would be glad to work with you. Let me know if I've missed anything or if you have any questions. **PAGE 643**

Appreciate it, Tom

Tom Stith
Peregrine Services Inc
(913) 972-2734
tstith@peregrinesolutions.com

2023 KAUFMAN COUNTY TAX STATEMENT

Theresa Floyd, Tax Assessor/Collector, Kaufman County, Texas

The jurisdictions listed below have consolidated their tax collections for 2023. Please refer questions to the Kaufman County Tax Office by telephone at (469) 376-4596 or by mail at P.O. BOX 339, Kaufman, Texas 75142.



ACCOUNT NUMBER: 199892	Portfolio #
CAD Number: 00147800300006000100	LEGAL DESCRIPTION:
OWNER NAME AND ADDRESS: ALEXANDER THOMAS JR 3814 ELKHORN LN HEARTLAND TX 75126	ACREAGE: .1969 HEARTLAND PH 10B, BLOCK 30, LOT 6; & HOUSE 3814 ELKHORN LN 75126

APPRaisal ASSESSMENT AND EXEMPTIONS	Property Class	Land	AG/Other	Improvements	Personal Property And Minerals	Total Appraised Value	100% Assessed Value	Exemptions
	HS/OVS/DP	\$82,500		\$275,604		\$358,104	\$358,104	CAPPED
	Non-Homestead							HOMESTEAD
	AG/Other							
	TOTAL	\$82,500		\$275,604		\$358,104	\$358,104	

Taxing Units	UDJ	HS Cap Value	Exempt Amount	Taxable Value	Tax Rate Per \$100	Freeze Amount	Tax Levy		
KAUFMAN COUNTY	0%	\$36,970	\$36,970	\$321,134	.32895800		\$1,056.40	February	\$8,091.55
ROAD & BRIDGE	0%	\$36,970	\$36,970	\$321,134	.08250000		\$264.94	March	\$8,242.78
TVCC	0%	\$36,970	\$36,970	\$321,134	.11099000		\$356.43	April	\$8,394.02
GRANDALL ISD #7	0%	\$36,970	\$36,970	\$221,134	1.1692000		\$2,565.50	2023 Property taxes are due now and will be considered delinquent February 1, 2024.	
ESD #7	0%	\$36,970	\$36,970	\$321,134	.08727000		\$280.25		
KCMUD #14	0%	\$36,970	\$36,970	\$321,134	.94000000		\$3,018.66		

2023 Base Tax Levy:	\$7,562.18	Prior Year Delinquent Taxes Due on November 1, 2023:	\$0.00
Total Tax Due by January 31, 2024 is:	\$7,562.18		

➔ Pay by credit card, debit card or e-check online at www.kaufmantax.net or call 1-866-549-1010 and Bureau Code-5499044. Service charge applies.
➔ Without a city sales tax, your tax would increase by 199892

If your account has an over 65 or disabled homestead exemption on it, you may choose to pay your taxes in four quarterly installment payments. If you qualify for this quarterly installment payment plan on your homestead account, the installment amounts and due dates are shown below. See the blue sheet for more information.

1 ST payment of	DUE BY JANUARY 31, 2024	3 RD payment of	DUE BY MAY 31, 2024
2 ND payment of	DUE BY MARCH 31, 2024	4 TH payment of	DUE BY JULY 31, 2024

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT
PLEASE PUT YOUR ACCOUNT NUMBER ON ALL CORRESPONDENCE

Account Number: 199892	CAD Number: 00147800300006000100
TOTAL AMOUNT DUE BY JANUARY 31, 2024	\$7,562.18
AMOUNT PAID	

Partial payments will be accepted.

Make checks payable to Theresa Floyd, Tax Assessor, and mail to:
TERESSA FLOYD
KAUFMAN COUNTY TAX OFFICE
P.O. BOX 339
KAUFMAN, TX 75142

027505

ALEXANDER THOMAS JR
3814 ELKHORN LN
HEARTLAND TX 75126-2618



5 YEAR HISTORY: (As per section 31.01(c-11) of the Texas Property Tax Code) NOTE: Blanks means no data is available.

YEAR		1	2	3	201	401	514
2023	APPRAISED	\$358,104	\$358,104	\$358,104	\$358,104	\$358,104	\$358,104
5 th Yr	% DIFF						
	TAX VALUE	\$321,134	\$321,134	\$321,134	\$221,134	\$321,134	\$321,134
5 th Yr	% DIFF						
	TAX RATE	.32895800	.08250000	.11099000	1.1692000	.08727000	.94000000
5 th Yr	% DIFF						
	LEVY	\$1,056.40	\$264.94	\$356.43	\$2,565.50	\$280.25	\$3,018.66
5 th Yr	% DIFF						
Prey Yr	% DIFF						7.80
	TAX VALUE	4.63	28.89	5.72	-24.24	29.20	5.51
2022	TAX VALUE	\$291,940	\$291,940	\$291,940	\$251,940	\$291,940	\$291,940
	TAX RATE	.34585000	.07041200	.11549000	1.3546000	.07430000	.98000000
	LEVY	\$1,008.67	\$205.56	\$337.16	\$3,412.78	\$216.91	\$2,861.01
	% DIFF	.12	-4.60	-6.62	3.47	10.00	7.80
2021	TAX VALUE	\$265,400	\$265,400	\$265,400	\$240,400	\$265,400	\$265,400
	TAX RATE	.37998500	.08118600	.13605000	1.3720000	.07430000	1.00000000
	LEVY	\$1,008.48	\$215.47	\$361.08	\$3,298.29	\$197.19	\$2,654.00
	% DIFF	577.56	579.93	629.01	571.12	642.43	642.38
2020	TAX VALUE	\$35,750	\$35,750	\$35,750	\$35,750	\$35,750	\$35,750
	TAX RATE	.41632200	.08863500	.13854000	1.3747000	.07430000	1.00000000
	LEVY	\$148.84	\$31.69	\$49.53	\$491.46	\$25.56	\$357.50
	% DIFF	50.65	43.72	58.90	48.59	58.85	58.89
2019	TAX VALUE	\$22,500	\$22,500	\$22,500	\$22,500	\$22,500	\$22,500
	TAX RATE	.43912200	.09789000	.13854000	1.4700000	.07430000	1.00000000
	LEVY	\$98.80	\$22.05	\$31.17	\$330.75	\$16.72	\$225.00
	% DIFF						
2018	TAX VALUE						
	TAX RATE						
	LEVY						
ISD	Rate: 2021 M&O .85460000 I&S .50000000 TOTAL 1.3546000						
CRANDALL	Rate: 2022 M&O .66920000 I&S .50000000 TOTAL 1.1692000						

Property taxes in Texas are assessed as of January 1st each year and cover a period of one year from that date. Tax statutes make no provisions for proration; therefore, a change of address during the year would have no effect on the tax liability established on January 1st of the calendar year. These tax statutes also make no provisions for proration in the case where property is disposed of during the calendar year. Also, if you owned personal property described on the tax statement on January 1st, then you are personally liable for the taxes. IF YOU ARE 65 YEARS OF AGE OR OLDER OR ARE DISABLED, AND YOU OCCUPY THE PROPERTY DESCRIBED IN THE DOCUMENT AS YOUR RESIDENCE HOMESTEAD, YOU SHOULD CONTACT THE APPRAISAL DISTRICT REGARDING ANY ENTITLEMENT YOU MAY HAVE TO A POSTPONEMENT OF THE PAYMENT OF THESE TAXES.

If the Texas Legislature had not enacted property tax relief legislation during the 2023 legislative session, your tax bill would have been \$8,534.43. Because of action by the Texas Legislature, your tax bill has been lowered by \$972.25, resulting in a lower tax bill of \$7,562.18, contingent on the approval by the voters at an election to be held November 7, 2023, of the constitutional amendment proposed by H.J.R. 2, 88th Legislature, 2nd Called Session, 2023. If that constitutional amendment is not approved by the voters at the election, a supplemental tax bill in the amount of \$8,534.43 will be mailed to you.

VOL RR

MAKE CHECKS PAYABLE TO:



MICHELLE TERRY, PCAC
 TAX ASSESSOR-COLLECTOR
 GREGG COUNTY
 P.O. BOX 1431
 LONGVIEW, TX 75606-1431
 PHONE: (903) 237-2552
 RETURN SERVICE REQUESTED

**GR GREGG COUNTY
 2023 TAX STATEMENT**

Ad valorem taxes are due upon receipt and become delinquent on February 1st.

If you are 65 years of age or older or are disabled and the property described in this document is your residence homestead, you should contact the Gregg Appraisal District at 903-238-8823 regarding any entitlement you may have to a postponement of the payment of these fees.

Discounts apply only to: Gregg County, Gregg County Road & Bridge, City of Clarksville City, City of Lakeport, City of White Oak, and Spring Hill ISD.

LT 6 BLK 2 RUTHLYNN TERRACE

ALES JASON A & LISA C
 611 GEMI DR
 WHITE OAK TX 75604

Acct No: 64367 CAD NO: 61700000020060002 Legal Acres: .3090 Parcel Address: 611 GEMI DR 75604

Market Value		Appraised Value (100% Assessment Ratio)	Assessed Value	Homestead Cap	Homestead Value	Productivity Value	Non-Qualifying Value
Land	Improvement						
\$12,600	\$214,350	\$226,950	\$226,950		\$226,950		

Taxing Unit	Appraised Value	Exemptions		Taxable Value	Tax Rate	Tax
		Code	Value			
GREGG COUNTY	\$226,950	HOM	\$45,390	\$181,560	.27407300	\$497.61
SPECIAL-RD & BRIDGE	\$226,950	HOM	\$48,390	\$178,560	.00399300	\$7.13
LONGVIEW CITY	\$226,950	HOM	\$0	\$226,950	.56190000	\$1,275.23

GREGG COUNTY taxes reduced by \$317.37 due to additional sales tax.
 LONGVIEW CITY taxes reduced by \$190.43 due to additional sales tax.

Total Tax Due Before October 31, 2023 is \$1,764.83

PLEASE TEAR AT THE DOTTED LINE AND RETURN THE BOTTOM PORTION WITH YOUR PAYMENT

TAXES BECOME DELINQUENT FEB 1, 2024 - AMOUNT DUE IF PAID BY THE END OF:

OCT 2023 -3%	NOV 2023 -2%	DEC 2023 -1%	JAN 2024	FEB 2024 +7%	MAR 2024 +9%
\$1,764.83	\$1,769.88	\$1,774.92	\$1,779.97	\$1,904.57	\$1,940.16

PLEASE NOTE YOUR ACCOUNT NUMBER ON YOUR CHECK AND MAKE CHECKS PAYABLE TO:

Michelle Terry, PCAC • Gregg County Tax Assessor-Collector
 P.O. Box 1431 • Longview, Texas 75606-1431 • (903) 237-2552



CREDIT AND DEBIT CARDS ARE ACCEPTED OVER THE COUNTER, BY PHONE (1-800-206-8524) BUREAU CODE 6844546, AND ONLINE AT WWW.CO.GREGG.TX.US. A FEE WILL BE CHARGED FOR THIS CONVENIENCE. ELECTRONIC CHECKS (ACH) ARE ALSO AVAILABLE BY PHONE AND ONLINE.

RECEIPTS UPON REQUEST

AMOUNT PAID:

079275



ALES JASON A & LISA C
 611 GEMI DR
 LONGVIEW TX 75604-1815

892
 64367



IMPORTANT 2023 TAX YEAR COMPARISON INFORMATION

In accordance with Senate Bill #18 passed during the 2005 Legislative Session, the 2023 tax comparison information is furnished below. The 2023 assessed value, taxable value, tax rate, and the tax amount due is compared to the 2018 tax year information. The percentage increase/decrease is expressed for each comparison. The percentage increase/decrease in the taxes calculated is also compared to each prior year since the 2018 tax year.

TAXING JURISDICTION	YEAR APPRAISED VALUE:	2023	2022	2021	2020	2019	2018	5TH YEAR
		\$226,950	\$234,370	\$145,930	\$144,160	\$143,420	\$140,900	61.07
GGG	Taxable Value	\$181,560	\$187,496	\$116,744	\$115,328	\$114,736	\$112,720	61.07
	Tax Rate	.27407300	.27694000	.29220000	.25720000	.25720000	.25720000	6.5600000
	Levy	\$497.61	\$519.25	\$341.13	\$296.62	\$295.10	\$289.92	71.64
	% Difference	-4.17	52.21	15.01	.52	1.79		
RDB	Taxable Value	\$178,560	\$184,496	\$113,744	\$112,328	\$111,736	\$109,720	62.74
	Tax Rate	.00399300	.00476000	.00530000	.00530000	.00530000	.00530000	-24.66000
	Levy	\$7.13	\$8.78	\$6.03	\$5.95	\$5.92	\$5.82	22.51
	% Difference	-18.79	45.61	1.34	.51	1.72		
CLV	Taxable Value	\$226,950	\$234,370	\$145,930	\$144,160	\$143,420	\$140,900	61.07
	Tax Rate	.56190000	.57890000	.55890000	.55890000	.55890000	.50990000	10.200000
	Levy	\$1,275.23	\$1,356.77	\$815.60	\$805.71	\$801.57	\$718.45	77.50
	% Difference	-6.01	66.35	1.23	.52	11.57		
	Taxable Value							
	Tax Rate							
	Levy							
	% Difference							
	Taxable Value							
	Tax Rate							
	Levy							
	% Difference							
	Taxable Value							
	Tax Rate							
	Levy							
	% Difference							
	Taxable Value							
	Tax Rate							
	Levy							
	% Difference							

**PENALTY IS ADDED FEBRUARY 1ST AT THE RATE OF 6% AND INCREASES TO MAXIMUM OF 12% JULY 1ST.
 INTEREST IS ADDED FEBRUARY 1ST AT THE RATE OF 1% AND INCREASES AN ADDITIONAL 1% PER MONTH
 UNTIL THE BALANCE IS PAID.**



Kaufman County Tax Bills — #10 Window Envelope



TERESSA FLOYD
TAX ASSESSOR-COLLECTOR
KAUFMAN COUNTY
P.O. BOX 339
KAUFMAN, TX 75142-0339

**PRESORTED
FIRST CLASS MAIL
US POSTAGE PAID
PEREGRINE**

**-OPEN IMMEDIATELY-
IMPORTANT TAX INFORMATION ENCLOSED**

RETURN SERVICE REQUESTED



Peregrine Services, Inc. — Phone: 318-325-4762 • Fax: 318-325-0992 • e-mail: psi@peregrinesolutions.com



Renee Booth

From: Tom Stith <tstith@peregrinesolutions.com>
Sent: Wednesday, March 20, 2024 9:07 AM
To: Renee Booth
Subject: RE: Delta County Tax Statements

Hi Renee----

Here is my contact info. Will get pricing put together for you this week.

Thanks, Tom

Tom Stith
Peregrine Services Inc
(913) 972-2734
tstith@peregrinesolutions.com

From: Renee Booth <rbooth@deltacountytx.com>
Sent: Wednesday, March 20, 2024 8:14 AM
To: tstith@peregrinesolutions.com
Subject: Delta County Tax Statements

Good morning. Thank you for your timely response to our email. Attached you will find a copy of our current tax statements. We currently use True Automation/Harris Govern software. We do all of our statements in house, from printing to mailing. We have attended a presentation of the ACT software and are looking very closely at converting to them in the very near future.

(We duplex our statements as to save the County paper.)

Renee Booth
Chief Deputy TAC
Delta County, Texas
200 W Dallas Ave.
Cooper, Texas 75432
903-395-4400 x 229

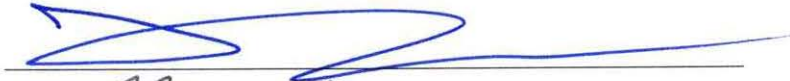
Fund Name

Difference

TOTAL COUNTY ATTORNEY

.00

TANNER CRUTCHER



MORGAN BAKER



SETH COX



ANTHONY ROBERTS



MARK BRANTLEY



DEBBIE HUIE



THIS LIST WAS REVIEWED AND APPROVED.

VOL RR

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From Amount	G/L Code	Account Name	To Amount
500.00	010-475-427	EDUCATION/TRAVEL	
	010-475-570	CAPITAL INVESTMENTS	500.00
=====			=====
500.00			500.00

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From Amount	G/L Code	Account Name	To Amount
500.00	010-475-427	EDUCATION/TRAVEL	
	010-475-570	CAPITAL INVESTMENTS	500.00
=====			=====
500.00			500.00

Year GL Account Name	Date	Original Amount	New Amount	Difference	Clerk
2024 010-475-427 EDUCATION/TRAVEL	03/25/2024	500.00	.00	500.00-	D
2024 010-475-570 CAPITAL INVESTMENTS	03/25/2024	365.00	865.00	500.00	D
TOTAL COUNTY ATTORNEY		Total Transfers	2 Total Changes	.00	

ACCOUNT NO	ACCOUNT NAME	ENCUMBRANCE	BUDGET	** ACTUAL ** M-T-D	*** ACTUAL *** Y-T-D PERCENT	**** ACTUAL **** REMAINING PERCENT	***** ACTUAL ***** REMAINING PERCENT
2024 010-475-000	COUNTY ATTORNEY	.00	.00	.00	.00	.00	.00
2024 010-475-101	CO ATTY SALARY	.00	50,000.00	1,923.08	28,846.20	57.69	21,153.80 42.31
2024 010-475-102	SUPPLEMENTAL	.00	23,333.00	897.43	13,461.45	57.69	9,871.55 42.31
2024 010-475-103	ASSISTANT COUNTY ATTORNEY	.00	50,000.00	1,923.08	1,923.08	3.85	48,076.92 96.15
2024 010-475-105	CO ATTY SECRETARY	.00	30,497.23	1,172.97	17,594.55	57.69	12,902.68 42.31
2024 010-475-150	LONGEVITY PAY	.00	.00	.00	.00	.00	.00 .00
2024 010-475-201	PAYROLL TAXES	.00	15,886.02	451.89	4,109.25	25.87	11,776.77 74.13
2024 010-475-203	RETIREMENT	.00	15,383.02	507.05	5,479.75	35.62	9,903.27 64.38
2024 010-475-204	WORKERS COMP	.00	1,703.41	.00	437.40	25.68	1,266.01 74.32
2024 010-475-206	UNEMPLOYMENT	.00	47.92	.00	7.04	14.69	40.88 85.31
2024 010-475-207	DEATH BENEFIT	.00	934.48	28.99	290.17	31.05	644.31 68.95
2024 010-475-310	OPERATING SUPPLIES	.00	.00	.00	.00	.00	.00 .00
2024 010-475-401	EDOC PROGRAM	.00	.00	.00	.00	.00	.00 .00
2024 010-475-402	COMPUTER SOFTWARE UPGRADE	.00	.00	.00	.00	.00	.00 .00
2024 010-475-427	EDUCATION/TRAVEL	.00	.00	.00	.00	.00	.00 .00
2024 010-475-428	DUES & SUBSCRIPTIONS	.00	300.00	85.00	260.00	86.67	40.00 13.33
2024 010-475-490	OTHER	.00	100.00	.00	118.00	118.00	18.00- 18.00-*
2024 010-475-570	CAPITAL INVESTMENTS	.00	865.00	829.00	829.00	95.84	36.00 4.16
2024 010-475-590	LAW LIBRARY	.00	1,000.00	.00	743.00	74.30	257.00 25.70
	TOTAL COUNTY ATTORNEY	.00	190,050.08	7,818.49	74,098.89	38.99	115,951.19 61.01
	FINAL TOTAL	.00	190,050.08	7,818.49	74,098.89	38.99	115,951.19 61.01

GENERAL FUND

ACCOUNT NO	ACCOUNT NAME	ENCUMBRANCE	BUDGET	** ACTUAL ** M-T-D	*** ACTUAL *** Y-T-D PERCENT	**** ACTUAL **** REMAINING PERCENT
2024 010-475-000	COUNTY ATTORNEY	.00	.00	.00	.00	.00
2024 010-475-101	CO ATTY SALARY	.00	50,000.00	3,846.16	26,923.12	23,076.88
2024 010-475-102	SUPPLEMENTAL	.00	23,333.00	1,794.86	12,564.02	10,768.98
2024 010-475-103	ASSISTANT COUNTY ATTORNEY	.00	.00	.00	.00	.00
2024 010-475-105	CO ATTY SECRETARY	.00	30,497.23	2,345.94	16,421.58	14,075.65
2024 010-475-150	LONGEVITY PAY	.00	.00	.00	.00	.00
2024 010-475-201	PAYROLL TAXES	.00	7,943.01	609.56	3,657.36	4,285.65
2024 010-475-203	RETIREMENT	.00	10,383.02	684.48	4,972.70	5,410.32
2024 010-475-204	WORKERS COMP	.00	904.05	160.28	437.40	466.65
2024 010-475-206	UNEMPLOYMENT	.00	15.25	3.52	7.04	8.21
2024 010-475-207	DEATH BENEFIT	.00	467.24	39.14	261.18	206.06
2024 010-475-310	OPERATING SUPPLIES	.00	.00	.00	.00	.00
2024 010-475-401	EDOC PROGRAM	.00	.00	.00	.00	.00
2024 010-475-402	COMPUTER SOFTWARE UPGRADE	.00	.00	.00	.00	.00
2024 010-475-427	EDUCATION/TRAVEL	.00	500.00	.00	.00	500.00
2024 010-475-428	DUES & SUBSCRIPTIONS	.00	300.00	.00	175.00	125.00
2024 010-475-490	OTHER	.00	100.00	.00	118.00	18.00-
2024 010-475-570	CAPITAL INVESTMENTS	.00	365.00	.00	.00	365.00
2024 010-475-590	LAW LIBRARY	.00	1,000.00	.00	743.00	257.00
	TOTAL COUNTY ATTORNEY	.00	125,807.80	9,483.94	66,280.40	59,527.40
	FINAL TOTAL	.00	125,807.80	9,483.94	66,280.40	59,527.40



Essential Business Solutions

1420 FM 71 E
Sulphur Springs, Tx 75482
903-335-7581

Quote

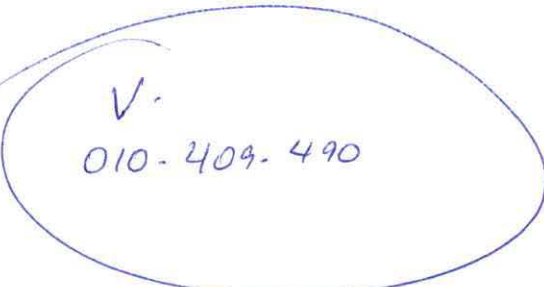
DATE: 3/19/2024

Quote# 25

Customer ID Delta

Proposal For:

Delta County (Attorneys Office)
200 W Dallas Ave
Cooper TX 75432

DESCRIPTION	AMOUNT
HP 255 G9 Laptop 15.6 in AMD Ryzen 5 6 Core Processor 16gb Ram Windows 11 Pro 512 Gb SSD 3Yr Manufacturer Warranty with Accidental Protection 	829.00

SUBTOTAL	\$829.00
TAX RATE	0.000%
TAX	\$0.00
TOTAL	\$829.00

Signature: _____

Date: _____

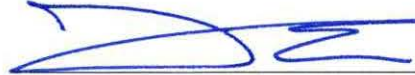
Fund Name

Difference

TOTAL NON-DEPARTMENTAL

.00

TANNER CRUTCHER



MORGAN BAKER



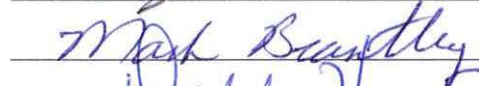
SETH COX



ANTHONY ROBERTS



MARK BRANTLEY



DEBBIE HUIE



THIS LIST WAS REVIEWED AND APPROVED.

VOL RR

PAGE 660

From Amount	G/L Code	Account Name	To Amount
16,350.00	010-409-700	TRANSFER FUNDS	
	010-409-421	TELEPHONE MAINTENANCE	16,350.00
=====			=====
16,350.00			16,350.00

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From Amount	G/L Code	Account Name	To Amount
16,350.00	010-409-700	TRANSFER FUNDS	
	010-409-421	TELEPHONE MAINTENANCE	16,350.00
=====			=====
16,350.00			16,350.00

Year	GL Account	Name	Date	Original Amount	New Amount	Difference	Clerk
2024	010-409-421	TELEPHONE MAINTENANCE	04/05/2024	8,000.00	24,350.00	16,350.00	D
2024	010-409-700	TRANSFER FUNDS	04/05/2024	232,321.96	215,971.96	16,350.00-	D
TOTAL NON-DEPARTMENTAL				Total Transfers	2 Total Changes	.00	

ACCOUNT NO	ACCOUNT NAME	ENCUMBRANCE	BUDGET	** ACTUAL ** M-T-D	*** ACTUAL *** Y-T-D	**** PERCENT	**** ACTUAL **** REMAINING	***** PERCENT
2024 010-409-000	NON-DEPARTMENTAL	.00	.00	.00	.00	.00	.00	.00
2024 010-409-202	EMPLOYEE HEALTH INSURANCE	.00	30.00	.00	.00	.00	30.00	100.00
2024 010-409-204	WORKMAN COMP	.00	1,116.00	.00	582.00	52.15	534.00	47.85
2024 010-409-310	COUNTY OFFICE SUPPLIES	.00	8,000.00	.00	3,489.92	43.62	4,510.08	56.38
2024 010-409-311	POSTAGE	.00	7,000.00	.00	3,723.98	53.20	3,276.02	46.80
2024 010-409-312	POSTAGE METER RENT	.00	2,856.66	.00	1,343.34	47.02	1,513.32	52.98
2024 010-409-400	MURDER TRIAL	.00	.00	.00	.00	.00	.00	.00
2024 010-409-401	OTHER GOVERNMENTS	.00	72,614.95	22,068.79	56,791.87	78.21	15,823.08	21.79
2024 010-409-402	I TICKET	.00	.00	.00	.00	.00	.00	.00
2024 010-409-403	OUTSIDE COUNTY AUDIT	.00	18,000.00	.00	.00	.00	18,000.00	100.00
2024 010-409-404	PC 30	.00	.00	.00	.00	.00	.00	.00
2024 010-409-408	CRIMES SOFTWARE	.00	18,900.00	.00	20,010.00	105.87	1,110.00-	5.87-*
2024 010-409-420	TELEPHONE	.00	11,533.61	933.19	6,537.83	56.69	4,995.78	43.31
2024 010-409-421	TELEPHONE MAINTENANCE	.00	24,350.00	5,000.00	10,000.00	41.07	14,350.00	58.93
2024 010-409-430	PUBLIC NOTICE	.00	5,000.00	1,684.00	2,753.50	55.07	2,246.50	44.93
2024 010-409-451	ELEVATOR MAINTENANCE	.00	159,805.86	.00	79,535.62	49.77	80,270.24	50.23
2024 010-409-452	COMPUTER MAINTENANCE	.00	40,000.00	6,340.66	32,476.61	81.19	7,523.39	18.81
2024 010-409-453	COPY MACHINE	.00	13,500.00	338.04	7,580.33	56.15	5,919.67	43.85
2024 010-409-481	AIRMED CARE DUES	.00	.00	.00	.00	.00	.00	.00
2024 010-409-482	INSURANCE	.00	31,000.00	.00	18,516.00	59.73	12,484.00	40.27
2024 010-409-483	CYBERSECURITY TRAINING	.00	200.00	.00	.00	.00	200.00	100.00
2024 010-409-490	MISCELLANEOUS	.00	6,275.00	75.19	1,976.71	31.50	4,298.29	68.50
2024 010-409-491	ECONOMIC DEVELOPMENT	.00	.00	.00	.00	.00	.00	.00
2024 010-409-550	GRANTS	.00	148,500.00	.00	19,998.00	13.47	128,502.00	86.53
2024 010-409-560	CONTINGENCY	.00	.00	.00	.00	.00	.00	.00
2024 010-409-570	FERAL HOG GRANT	.00	15,000.00	.00	.00	.00	15,000.00	100.00
2024 010-409-580	HOMELAND SECURITY GRANT	.00	.00	.00	.00	.00	.00	.00
2024 010-409-581	RIGHT OF WAY	.00	.00	.00	.00	.00	.00	.00
2024 010-409-610	DEBT SERVICE	.00	.00	.00	.00	.00	.00	.00
2024 010-409-650	INTEREST EXPENSE	.00	.00	.00	.00	.00	.00	.00
2024 010-409-700	TRANSFER FUNDS	.00	191,971.96	.00	.00	.00	191,971.96	100.00
	TOTAL NON-DEPARTMENTAL	.00	775,654.04	36,439.87	265,315.71	34.21	510,338.33	65.79
	FINAL TOTAL	.00	775,654.04	36,439.87	265,315.71	34.21	510,338.33	65.79

51.40% OF YEAR COMPLETED

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GENERAL FUND

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ACCOUNT NO	ACCOUNT NAME	ENCUMBRANCE	BUDGET	** ACTUAL ** M-T-D	*** ACTUAL *** Y-T-D	**** PERCENT	**** ACTUAL **** REMAINING	***** PERCENT
2024 010-409-000	NON-DEPARTMENTAL	.00	.00	.00	.00	.00	.00	.00
2024 010-409-202	EMPLOYEE HEALTH INSURANCE	.00	30.00	.00	.00	.00	30.00	100.00
2024 010-409-204	WORKMAN COMP	.00	1,116.00	.00	582.00	52.15	534.00	47.85
2024 010-409-310	COUNTY OFFICE SUPPLIES	.00	8,000.00	.00	3,489.92	43.62	4,510.08	56.38
2024 010-409-311	POSTAGE	.00	7,000.00	.00	3,723.98	53.20	3,276.02	46.80
2024 010-409-312	POSTAGE METER RENT	.00	2,856.66	.00	1,343.34	47.02	1,513.32	52.98
2024 010-409-400	MURDER TRIAL	.00	.00	.00	.00	.00	.00	.00
2024 010-409-401	OTHER GOVERNMENTS	.00	72,614.95	22,068.79	56,791.87	78.21	15,823.08	21.79
2024 010-409-402	I TICKET	.00	.00	.00	.00	.00	.00	.00
2024 010-409-403	OUTSIDE COUNTY AUDIT	.00	18,000.00	.00	.00	.00	18,000.00	100.00
2024 010-409-404	PC 30	.00	.00	.00	.00	.00	.00	.00
2024 010-409-408	CRIMES SOFTWARE	.00	18,900.00	.00	20,010.00	105.87	1,110.00-	5.87-*
2024 010-409-420	TELEPHONE	.00	11,533.61	933.19	6,537.83	56.69	4,995.78	43.31
2024 010-409-421	TELEPHONE MAINTENANCE	.00	8,000.00	.00	5,000.00	62.50	3,000.00	37.50
2024 010-409-430	PUBLIC NOTICE	.00	5,000.00	1,684.00	2,753.50	55.07	2,246.50	44.93
2024 010-409-451	ELEVATOR MAINTENANCE	.00	159,805.86	.00	79,535.62	49.77	80,270.24	50.23
2024 010-409-452	COMPUTER MAINTENANCE	.00	40,000.00	6,340.66	32,476.61	81.19	7,523.39	18.81
2024 010-409-453	COPY MACHINE	.00	13,500.00	338.04	7,580.33	56.15	5,919.67	43.85
2024 010-409-481	AIRMED CARE DUES	.00	.00	.00	.00	.00	.00	.00
2024 010-409-482	INSURANCE	.00	31,000.00	.00	18,516.00	59.73	12,484.00	40.27
2024 010-409-483	CYBERSECURITY TRAINING	.00	200.00	.00	.00	.00	200.00	100.00
2024 010-409-490	MISCELLANEOUS	.00	6,275.00	75.19	1,976.71	31.50	4,298.29	68.50
2024 010-409-491	ECONOMIC DEVELOPMENT	.00	.00	.00	.00	.00	.00	.00
2024 010-409-550	GRANTS	.00	148,500.00	.00	19,998.00	13.47	128,502.00	86.53
2024 010-409-560	CONTINGENCY	.00	.00	.00	.00	.00	.00	.00
2024 010-409-570	FERAL HOG GRANT	.00	15,000.00	.00	.00	.00	15,000.00	100.00
2024 010-409-580	HOMELAND SECURITY GRANT	.00	.00	.00	.00	.00	.00	.00
2024 010-409-581	RIGHT OF WAY	.00	.00	.00	.00	.00	.00	.00
2024 010-409-610	DEBT SERVICE	.00	.00	.00	.00	.00	.00	.00
2024 010-409-650	INTEREST EXPENSE	.00	.00	.00	.00	.00	.00	.00
2024 010-409-700	TRANSFER FUNDS	.00	232,321.96	.00	.00	.00	232,321.96	100.00
	TOTAL NON-DEPARTMENTAL	.00	799,654.04	31,439.87	260,315.71	32.55	539,338.33	67.45
	FINAL TOTAL	.00	799,654.04	31,439.87	260,315.71	32.55	539,338.33	67.45

BUDGET LINE-ITEM TRANSFER REQUEST FORM

Date: 4/9/24

Department(s): Non-Departmental | Courthouse

Explanation of Request

Transfer Funds (contingency) to Repairs for Courthouse Repairs

Transfer From Line Item #	Line Item Name	Dollar Amount	Transfer to Line Item #	Line Item Name	Dollar Amount
010-409-700	Transfer Funds	\$ 10,000.00	010-510-352	Repairs	\$ 10,000.00

Total Amount Of Transfer: \$ 10,000.00

Total Amount Of Transfer: \$ 10,000.00

Tanner Crutcher

 ELECTED OFFICIAL/DEPARTMENT HEAD
 4/5/24
 DATE

Tanner Crutcher

 ELECTED OFFICIAL/DEPARTMENT HEAD
 4/5/24
 DATE

Tanner Crutcher

 COUNTY JUDGE
 4/9/24

 DATE

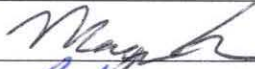
Fund Name ----- Difference -----

TOTAL NON-DEPARTMENTAL 10,000.00-
TOTAL COURTHOUSE 10,000.00

TANNER CRUTCHER



MORGAN BAKER



SETH COX



ANTHONY ROBERTS



MARK BRANTLEY



DEBBIE HUIE



THIS LIST WAS REVIEWED AND APPROVED.

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From Amount	G/L Code	Account Name	To Amount
10,000.00	010-409-700	TRANSFER FUNDS	
	010-510-352	REPAIRS	10,000.00
=====			=====
10,000.00			10,000.00

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From Amount	G/L Code	Account Name	To Amount
10,000.00	010-409-700	TRANSFER FUNDS	
	010-510-352	REPAIRS	10,000.00
=====			=====
10,000.00			10,000.00

Year	GL Account	Name	Date	Original Amount	New Amount	Difference	Clerk
2024	010-409-700	TRANSFER FUNDS	04/05/2024	232,321.96	222,321.96	10,000.00-	D
TOTAL NON-DEPARTMENTAL				Total Transfers	1 Total Changes	10,000.00-	
2024	010-510-352	REPAIRS	04/05/2024	105,933.21	115,933.21	10,000.00	D
TOTAL COURTHOUSE				Total Transfers	1 Total Changes	10,000.00	

ACCOUNT NO	ACCOUNT NAME	ENCUMBRANCE	BUDGET	** ACTUAL ** M-T-D	*** ACTUAL *** Y-T-D PERCENT	**** ACTUAL **** REMAINING PERCENT	***** ACTUAL ***** REMAINING PERCENT
2024 010-409-000	NON-DEPARTMENTAL	.00	.00	.00	.00	.00	.00
2024 010-409-202	EMPLOYEE HEALTH INSURANCE	.00	30.00	.00	.00	30.00	100.00
2024 010-409-204	WORKMAN COMP	.00	1,116.00	.00	582.00	52.15	534.00 47.85
2024 010-409-310	COUNTY OFFICE SUPPLIES	.00	8,000.00	.00	3,489.92	43.62	4,510.08 56.38
2024 010-409-311	POSTAGE	.00	7,000.00	.00	3,723.98	53.20	3,276.02 46.80
2024 010-409-312	POSTAGE METER RENT	.00	2,856.66	.00	1,343.34	47.02	1,513.32 52.98
2024 010-409-400	MURDER TRIAL	.00	.00	.00	.00	.00	.00
2024 010-409-401	OTHER GOVERNMENTS	.00	72,614.95	22,068.79	56,791.87	78.21	15,823.08 21.79
2024 010-409-402	I TICKET	.00	.00	.00	.00	.00	.00
2024 010-409-403	OUTSIDE COUNTY AUDIT	.00	18,000.00	.00	.00	.00	18,000.00 100.00
2024 010-409-404	PC 30	.00	.00	.00	.00	.00	.00
2024 010-409-408	CRIMES SOFTWARE	.00	18,900.00	.00	20,010.00	105.87	1,110.00- 5.87-*
2024 010-409-420	TELEPHONE	.00	11,533.61	933.19	6,537.83	56.69	4,995.78 43.31
2024 010-409-421	TELEPHONE MAINTENANCE	.00	8,000.00	5,000.00	10,000.00	125.00	2,000.00- 25.00-*
2024 010-409-430	PUBLIC NOTICE	.00	5,000.00	1,684.00	2,753.50	55.07	2,246.50 44.93
2024 010-409-451	ELEVATOR MAINTENANCE	.00	159,805.86	.00	79,535.62	49.77	80,270.24 50.23
2024 010-409-452	COMPUTER MAINTENANCE	.00	40,000.00	6,340.66	32,476.61	81.19	7,523.39 18.81
2024 010-409-453	COPY MACHINE	.00	13,500.00	338.04	7,580.33	56.15	5,919.67 43.85
2024 010-409-481	AIRMED CARE DUES	.00	.00	.00	.00	.00	.00
2024 010-409-482	INSURANCE	.00	31,000.00	.00	18,516.00	59.73	12,484.00 40.27
2024 010-409-483	CYBERSECURITY TRAINING	.00	200.00	.00	.00	.00	200.00 100.00
2024 010-409-490	MISCELLANEOUS	.00	6,275.00	75.19	1,976.71	31.50	4,298.29 68.50
2024 010-409-491	ECONOMIC DEVELOPMENT	.00	.00	.00	.00	.00	.00
2024 010-409-550	GRANTS	.00	148,500.00	.00	19,998.00	13.47	128,502.00 86.53
2024 010-409-560	CONTINGENCY	.00	.00	.00	.00	.00	.00
2024 010-409-570	FERAL HOG GRANT	.00	15,000.00	.00	.00	.00	15,000.00 100.00
2024 010-409-580	HOMELAND SECURITY GRANT	.00	.00	.00	.00	.00	.00
2024 010-409-581	RIGHT OF WAY	.00	.00	.00	.00	.00	.00
2024 010-409-610	DEBT SERVICE	.00	.00	.00	.00	.00	.00
2024 010-409-650	INTEREST EXPENSE	.00	.00	.00	.00	.00	.00
2024 010-409-700	TRANSFER FUNDS	.00	208,321.96	.00	.00	.00	208,321.96 100.00
	TOTAL NON-DEPARTMENTAL	.00	775,654.04	36,439.87	265,315.71	34.21	510,338.33 65.79
	FINAL TOTAL	.00	775,654.04	36,439.87	265,315.71	34.21	510,338.33 65.79

51.40% OF YEAR COMPLETED

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GENERAL FUND

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ACCOUNT NO	ACCOUNT NAME	ENCUMBRANCE	BUDGET	** ACTUAL ** M-T-D	*** ACTUAL *** Y-T-D	**** PERCENT ****	***** REMAINING *****	***** PERCENT *****
2024 010-409-000	NON-DEPARTMENTAL	.00	.00	.00	.00	.00	.00	.00
2024 010-409-202	EMPLOYEE HEALTH INSURANCE	.00	30.00	.00	.00	.00	30.00	100.00
2024 010-409-204	WORKMAN COMP	.00	1,116.00	.00	582.00	52.15	534.00	47.85
2024 010-409-310	COUNTY OFFICE SUPPLIES	.00	8,000.00	.00	3,489.92	43.62	4,510.08	56.38
2024 010-409-311	POSTAGE	.00	7,000.00	.00	3,723.98	53.20	3,276.02	46.80
2024 010-409-312	POSTAGE METER RENT	.00	2,856.66	.00	1,343.34	47.02	1,513.32	52.98
2024 010-409-400	MURDER TRIAL	.00	.00	.00	.00	.00	.00	.00
2024 010-409-401	OTHER GOVERNMENTS	.00	72,614.95	22,068.79	56,791.87	78.21	15,823.08	21.79
2024 010-409-402	I TICKET	.00	.00	.00	.00	.00	.00	.00
2024 010-409-403	OUTSIDE COUNTY AUDIT	.00	18,000.00	.00	.00	.00	18,000.00	100.00
2024 010-409-404	PC 30	.00	.00	.00	.00	.00	.00	.00
2024 010-409-408	CRIMES SOFTWARE	.00	18,900.00	.00	20,010.00	105.87	1,110.00-	5.87-*
2024 010-409-420	TELEPHONE	.00	11,533.61	933.19	6,537.83	56.69	4,995.78	43.31
2024 010-409-421	TELEPHONE MAINTENANCE	.00	8,000.00	.00	5,000.00	62.50	3,000.00	37.50
2024 010-409-430	PUBLIC NOTICE	.00	5,000.00	1,684.00	2,753.50	55.07	2,246.50	44.93
2024 010-409-451	ELEVATOR MAINTENANCE	.00	159,805.86	.00	79,535.62	49.77	80,270.24	50.23
2024 010-409-452	COMPUTER MAINTENANCE	.00	40,000.00	6,340.66	32,476.61	81.19	7,523.39	18.81
2024 010-409-453	COPY MACHINE	.00	13,500.00	338.04	7,580.33	56.15	5,919.67	43.85
2024 010-409-481	AIRMED CARE DUES	.00	.00	.00	.00	.00	.00	.00
2024 010-409-482	INSURANCE	.00	31,000.00	.00	18,516.00	59.73	12,484.00	40.27
2024 010-409-483	CYBERSECURITY TRAINING	.00	200.00	.00	.00	.00	200.00	100.00
2024 010-409-490	MISCELLANEOUS	.00	6,275.00	75.19	1,976.71	31.50	4,298.29	68.50
2024 010-409-491	ECONOMIC DEVELOPMENT	.00	.00	.00	.00	.00	.00	.00
2024 010-409-550	GRANTS	.00	148,500.00	.00	19,998.00	13.47	128,502.00	86.53
2024 010-409-560	CONTINGENCY	.00	.00	.00	.00	.00	.00	.00
2024 010-409-570	FERAL HOG GRANT	.00	15,000.00	.00	.00	.00	15,000.00	100.00
2024 010-409-580	HOMELAND SECURITY GRANT	.00	.00	.00	.00	.00	.00	.00
2024 010-409-581	RIGHT OF WAY	.00	.00	.00	.00	.00	.00	.00
2024 010-409-610	DEBT SERVICE	.00	.00	.00	.00	.00	.00	.00
2024 010-409-650	INTEREST EXPENSE	.00	.00	.00	.00	.00	.00	.00
2024 010-409-700	TRANSFER FUNDS	.00	232,321.96	.00	.00	.00	232,321.96	100.00
	TOTAL NON-DEPARTMENTAL	.00	799,654.04	31,439.87	260,315.71	32.55	539,338.33	67.45
	FINAL TOTAL	.00	799,654.04	31,439.87	260,315.71	32.55	539,338.33	67.45

ACCOUNT NO	ACCOUNT NAME	ENCUMBRANCE	BUDGET	** ACTUAL ** M-T-D	*** ACTUAL *** Y-T-D	**** PERCENT	**** ACTUAL **** REMAINING	***** PERCENT
2024 010-510-000	COURTHOUSE	.00	.00	.00	.00	.00	.00	.00
2024 010-510-102	SALARIES	.00	15,142.40	582.40	8,736.00	57.69	6,406.40	42.31
2024 010-510-103	MAINTENANCE	.00	5,865.88	.00	376.00	6.41	5,489.88	93.59
2024 010-510-201	PAYROLL TAXES	.00	1,158.39	44.55	579.15	50.00	579.24	50.00
2024 010-510-203	RETIREMENT	.00	1,514.24	49.91	775.07	51.19	739.17	48.81
2024 010-510-204	WORKERS COMP	.00	21.60	.00	141.00	652.78	119.40-	552.78-*
2024 010-510-206	UNEMPLOYMENT	.00	7.57	.00	3.50	46.24	4.07	53.76
2024 010-510-207	DEATH BENEFIT	.00	68.14	2.85	40.91	60.04	27.23	39.96
2024 010-510-310	OPERATING SUPPLIES	.00	3,000.00	.00	2,963.01	98.77	36.99	1.23
2024 010-510-352	REPAIRS	.00	115,933.21	16,674.56	101,629.04	87.66	14,304.17	12.34
2024 010-510-440	ELECTRICITY	.00	14,603.66	.00	6,242.75	42.75	8,360.91	57.25
2024 010-510-442	WATER	.00	750.00	130.50	1,891.30	252.17	1,141.30-	152.17-*
2024 010-510-443	PEST CONTROL	.00	400.00	.00	465.00	116.25	65.00-	16.25-*
2024 010-510-480	THC MASTER PLAN DEVELOPMENT	.00	63,000.00	.00	59,488.00	94.43	3,512.00	5.57
2024 010-510-486	CONTRACT LABOR	.00	28,200.00	3,000.00	22,921.00	81.28	5,279.00	18.72
2024 010-510-490	OTHER	.00	5,000.00	.00	1,568.00	31.36	3,432.00	68.64
2024 010-510-531	DEBT SERVICE ON ANNEX	.00	75,399.36	.00	.00	.00	75,399.36	100.00
2024 010-510-570	CAPITAL INVESTMENTS	.00	27,000.00	.00	35,138.03	130.14	8,138.03-	30.14-*
	TOTAL COURTHOUSE	.00	357,064.45	20,484.77	242,957.76	68.04	114,106.69	31.96
	FINAL TOTAL	.00	357,064.45	20,484.77	242,957.76	68.04	114,106.69	31.96

51.40% OF YEAR COMPLETED

VOL RR

GENERAL FUND

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ACCOUNT NO	ACCOUNT NAME	ENCUMBRANCE	BUDGET	** ACTUAL ** M-T-D	*** ACTUAL *** Y-T-D PERCENT	**** ACTUAL **** REMAINING PERCENT
2024 010-510-000	COURTHOUSE	.00	.00	.00	.00	.00
2024 010-510-102	SALARIES	.00	15,142.40	582.40	8,736.00	57.69
2024 010-510-103	MAINTENANCE	.00	5,865.88	.00	376.00	6.41
2024 010-510-201	PAYROLL TAXES	.00	1,158.39	44.55	579.15	50.00
2024 010-510-203	RETIREMENT	.00	1,514.24	49.91	775.07	51.19
2024 010-510-204	WORKERS COMP	.00	21.60	.00	141.00	652.78
2024 010-510-206	UNEMPLOYMENT	.00	7.57	.00	3.50	46.24
2024 010-510-207	DEATH BENEFIT	.00	68.14	2.85	40.91	60.04
2024 010-510-310	OPERATING SUPPLIES	.00	3,000.00	.00	2,963.01	98.77
2024 010-510-352	REPAIRS	.00	105,933.21	16,674.56	101,629.04	95.94
2024 010-510-440	ELECTRICITY	.00	14,603.66	.00	6,242.75	42.75
2024 010-510-442	WATER	.00	750.00	130.50	1,891.30	252.17
2024 010-510-443	PEST CONTROL	.00	400.00	.00	465.00	116.25
2024 010-510-480	THC MASTER PLAN DEVELOPMENT	.00	63,000.00	.00	59,488.00	94.43
2024 010-510-486	CONTRACT LABOR	.00	28,200.00	3,000.00	22,921.00	81.28
2024 010-510-490	OTHER	.00	5,000.00	.00	1,568.00	31.36
2024 010-510-531	DEBT SERVICE ON ANNEX	.00	75,399.36	.00	.00	.00
2024 010-510-570	CAPITAL INVESTMENTS	.00	13,000.00	.00	35,138.03	270.29
	TOTAL COURTHOUSE	.00	333,064.45	20,484.77	242,957.76	72.95
	FINAL TOTAL	.00	333,064.45	20,484.77	242,957.76	72.95

BUDGET LINE-ITEM TRANSFER REQUEST FORM

Date: 4/9/24

Department(s): Non-Departmental | Courthouse

Explanation of Request: Transfer Funds (contingency) to Repairs for Courthouse Capital Investments

Transfer From Line Item #	Line Item Name	Dollar Amount	Transfer to Line Item #	Line Item Name	Dollar Amount
010-409-700	Transfer Funds	\$ 14,000.00	010-510-570	Capital Investments	\$ 14,000.00
Total Amount Of Transfer \$ 14,000.00			Total Amount Of Transfer \$ 14,000.00		

Tanner Crutcher

 ELECTED OFFICIAL/DEPARTMENT HEAD
 4/5/24
 DATE

Tanner Crutcher

 ELECTED OFFICIAL/DEPARTMENT HEAD
 4/5/24
 DATE

Tanner Crutcher

 COUNTY JUDGE
 4/9/24

 DATE

Fund Name

Difference

TOTAL NON-DEPARTMENTAL

14,000.00-

TOTAL COURTHOUSE

14,000.00

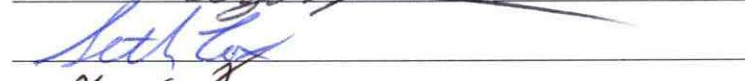
TANNER CRUTCHER



MORGAN BAKER



SETH COX



ANTHONY ROBERTS



MARK BRANTLEY



DEBBIE HUIE



THIS LIST WAS REVIEWED AND APPROVED.

VOL RR

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From Amount	G/L Code	Account Name	To Amount
14,000.00	010-409-700	TRANSFER FUNDS	
	010-510-570	CAPITAL INVESTMENTS	14,000.00
===== 14,000.00			===== 14,000.00

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From Amount	G/L Code	Account Name	To Amount
14,000.00	010-409-700	TRANSFER FUNDS	
	010-510-570	CAPITAL INVESTMENTS	14,000.00
=====			=====
14,000.00			14,000.00

Year	GL Account	Name	Date	Original Amount	New Amount	Difference	Clerk
2024	010-409-700	TRANSFER FUNDS	04/05/2024	232,321.96	218,321.96	14,000.00-	D
TOTAL NON-DEPARTMENTAL				Total Transfers	1 Total Changes	14,000.00-	
2024	010-510-570	CAPITAL INVESTMENTS	04/05/2024	13,000.00	27,000.00	14,000.00	D
TOTAL COURTHOUSE				Total Transfers	1 Total Changes	14,000.00	

ACCOUNT NO	ACCOUNT NAME	ENCUMBRANCE	BUDGET	** ACTUAL ** M-T-D	*** ACTUAL *** Y-T-D	**** PERCENT	**** ACTUAL **** REMAINING	***** PERCENT
2024 010-409-000	NON-DEPARTMENTAL	.00	.00	.00	.00	.00	.00	.00
2024 010-409-202	EMPLOYEE HEALTH INSURANCE	.00	30.00	.00	.00	.00	30.00	100.00
2024 010-409-204	WORKMAN COMP	.00	1,116.00	.00	582.00	52.15	534.00	47.85
2024 010-409-310	COUNTY OFFICE SUPPLIES	.00	8,000.00	.00	3,489.92	43.62	4,510.08	56.38
2024 010-409-311	POSTAGE	.00	7,000.00	.00	3,723.98	53.20	3,276.02	46.80
2024 010-409-312	POSTAGE METER RENT	.00	2,856.66	.00	1,343.34	47.02	1,513.32	52.98
2024 010-409-400	MURDER TRIAL	.00	.00	.00	.00	.00	.00	.00
2024 010-409-401	OTHER GOVERNMENTS	.00	72,614.95	22,068.79	56,791.87	78.21	15,823.08	21.79
2024 010-409-402	I TICKET	.00	.00	.00	.00	.00	.00	.00
2024 010-409-403	OUTSIDE COUNTY AUDIT	.00	18,000.00	.00	.00	.00	18,000.00	100.00
2024 010-409-404	PC 30	.00	.00	.00	.00	.00	.00	.00
2024 010-409-408	CRIMES SOFTWARE	.00	18,900.00	.00	20,010.00	105.87	1,110.00-	5.87-*
2024 010-409-420	TELEPHONE	.00	11,533.61	933.19	6,537.83	56.69	4,995.78	43.31
2024 010-409-421	TELEPHONE MAINTENANCE	.00	8,000.00	5,000.00	10,000.00	125.00	2,000.00-	25.00-*
2024 010-409-430	PUBLIC NOTICE	.00	5,000.00	1,684.00	2,753.50	55.07	2,246.50	44.93
2024 010-409-451	ELEVATOR MAINTENANCE	.00	159,805.86	.00	79,535.62	49.77	80,270.24	50.23
2024 010-409-452	COMPUTER MAINTENANCE	.00	40,000.00	6,340.66	32,476.61	81.19	7,523.39	18.81
2024 010-409-453	COPY MACHINE	.00	13,500.00	338.04	7,580.33	56.15	5,919.67	43.85
2024 010-409-481	AIRMED CARE DUES	.00	.00	.00	.00	.00	.00	.00
2024 010-409-482	INSURANCE	.00	31,000.00	.00	18,516.00	59.73	12,484.00	40.27
2024 010-409-483	CYBERSECURITY TRAINING	.00	200.00	.00	.00	.00	200.00	100.00
2024 010-409-490	MISCELLANEOUS	.00	6,275.00	75.19	1,976.71	31.50	4,298.29	68.50
2024 010-409-491	ECONOMIC DEVELOPMENT	.00	.00	.00	.00	.00	.00	.00
2024 010-409-550	GRANTS	.00	148,500.00	.00	19,998.00	13.47	128,502.00	86.53
2024 010-409-560	CONTINGENCY	.00	.00	.00	.00	.00	.00	.00
2024 010-409-570	FERAL HOG GRANT	.00	15,000.00	.00	.00	.00	15,000.00	100.00
2024 010-409-580	HOMELAND SECURITY GRANT	.00	.00	.00	.00	.00	.00	.00
2024 010-409-581	RIGHT OF WAY	.00	.00	.00	.00	.00	.00	.00
2024 010-409-610	DEBT SERVICE	.00	.00	.00	.00	.00	.00	.00
2024 010-409-650	INTEREST EXPENSE	.00	.00	.00	.00	.00	.00	.00
2024 010-409-700	TRANSFER FUNDS	.00	218,321.96	.00	.00	.00	218,321.96	100.00
	TOTAL NON-DEPARTMENTAL	.00	785,654.04	36,439.87	265,315.71	33.77	520,338.33	66.23
	FINAL TOTAL	.00	785,654.04	36,439.87	265,315.71	33.77	520,338.33	66.23

51.40% OF YEAR COMPLETED

VOL RR

GENERAL FUND

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ACCOUNT NO	ACCOUNT NAME	ENCUMBRANCE	BUDGET	** ACTUAL ** M-T-D	*** ACTUAL *** Y-T-D	**** PERCENT	***** REMAINING	***** PERCENT
2024 010-409-000	NON-DEPARTMENTAL	.00	.00	.00	.00	.00	.00	.00
2024 010-409-202	EMPLOYEE HEALTH INSURANCE	.00	30.00	.00	.00	.00	30.00	100.00
2024 010-409-204	WORKMAN COMP	.00	1,116.00	.00	582.00	52.15	534.00	47.85
2024 010-409-310	COUNTY OFFICE SUPPLIES	.00	8,000.00	.00	3,489.92	43.62	4,510.08	56.38
2024 010-409-311	POSTAGE	.00	7,000.00	.00	3,723.98	53.20	3,276.02	46.80
2024 010-409-312	POSTAGE METER RENT	.00	2,856.66	.00	1,343.34	47.02	1,513.32	52.98
2024 010-409-400	MURDER TRIAL	.00	.00	.00	.00	.00	.00	.00
2024 010-409-401	OTHER GOVERNMENTS	.00	72,614.95	22,068.79	56,791.87	78.21	15,823.08	21.79
2024 010-409-402	I TICKET	.00	.00	.00	.00	.00	.00	.00
2024 010-409-403	OUTSIDE COUNTY AUDIT	.00	18,000.00	.00	.00	.00	18,000.00	100.00
2024 010-409-404	PC 30	.00	.00	.00	.00	.00	.00	.00
2024 010-409-408	CRIMES SOFTWARE	.00	18,900.00	.00	20,010.00	105.87	1,110.00-	5.87*
2024 010-409-420	TELEPHONE	.00	11,533.61	933.19	6,537.83	56.69	4,995.78	43.31
2024 010-409-421	TELEPHONE MAINTENANCE	.00	8,000.00	.00	5,000.00	62.50	3,000.00	37.50
2024 010-409-430	PUBLIC NOTICE	.00	5,000.00	1,684.00	2,753.50	55.07	2,246.50	44.93
2024 010-409-451	ELEVATOR MAINTENANCE	.00	159,805.86	.00	79,535.62	49.77	80,270.24	50.23
2024 010-409-452	COMPUTER MAINTENANCE	.00	40,000.00	6,340.66	32,476.61	81.19	7,523.39	18.81
2024 010-409-453	COPY MACHINE	.00	13,500.00	338.04	7,580.33	56.15	5,919.67	43.85
2024 010-409-481	AIRMED CARE DUES	.00	.00	.00	.00	.00	.00	.00
2024 010-409-482	INSURANCE	.00	31,000.00	.00	18,516.00	59.73	12,484.00	40.27
2024 010-409-483	CYBERSECURITY TRAINING	.00	200.00	.00	.00	.00	200.00	100.00
2024 010-409-490	MISCELLANEOUS	.00	6,275.00	75.19	1,976.71	31.50	4,298.29	68.50
2024 010-409-491	ECONOMIC DEVELOPMENT	.00	.00	.00	.00	.00	.00	.00
2024 010-409-550	GRANTS	.00	148,500.00	.00	19,998.00	13.47	128,502.00	86.53
2024 010-409-560	CONTINGENCY	.00	.00	.00	.00	.00	.00	.00
2024 010-409-570	FERAL HOG GRANT	.00	15,000.00	.00	.00	.00	15,000.00	100.00
2024 010-409-580	HOMELAND SECURITY GRANT	.00	.00	.00	.00	.00	.00	.00
2024 010-409-581	RIGHT OF WAY	.00	.00	.00	.00	.00	.00	.00
2024 010-409-610	DEBT SERVICE	.00	.00	.00	.00	.00	.00	.00
2024 010-409-650	INTEREST EXPENSE	.00	.00	.00	.00	.00	.00	.00
2024 010-409-700	TRANSFER FUNDS	.00	232,321.96	.00	.00	.00	232,321.96	100.00
	TOTAL NON-DEPARTMENTAL	.00	799,654.04	31,439.87	260,315.71	32.55	539,338.33	67.45
	FINAL TOTAL	.00	799,654.04	31,439.87	260,315.71	32.55	539,338.33	67.45

ACCOUNT NO	ACCOUNT NAME	ENCUMBRANCE	BUDGET	** ACTUAL ** M-T-D	*** ACTUAL *** Y-T-D PERCENT	**** ACTUAL **** REMAINING PERCENT
2024 010-510-000	COURTHOUSE	.00	.00	.00	.00	.00
2024 010-510-102	SALARIES	.00	15,142.40	582.40	8,736.00	57.69
2024 010-510-103	MAINTENANCE	.00	5,865.88	.00	376.00	6.41
2024 010-510-201	PAYROLL TAXES	.00	1,158.39	44.55	579.15	50.00
2024 010-510-203	RETIREMENT	.00	1,514.24	49.91	775.07	51.19
2024 010-510-204	WORKERS COMP	.00	21.60	.00	141.00	652.78
2024 010-510-206	UNEMPLOYMENT	.00	7.57	.00	3.50	46.24
2024 010-510-207	DEATH BENEFIT	.00	68.14	2.85	40.91	60.04
2024 010-510-310	OPERATING SUPPLIES	.00	3,000.00	.00	2,963.01	98.77
2024 010-510-352	REPAIRS	.00	105,933.21	16,674.56	101,629.04	95.94
2024 010-510-440	ELECTRICITY	.00	14,603.66	.00	6,242.75	42.75
2024 010-510-442	WATER	.00	750.00	130.50	1,891.30	252.17
2024 010-510-443	PEST CONTROL	.00	400.00	.00	465.00	116.25
2024 010-510-480	THC MASTER PLAN DEVELOPMENT	.00	63,000.00	.00	59,488.00	94.43
2024 010-510-486	CONTRACT LABOR	.00	28,200.00	3,000.00	22,921.00	81.28
2024 010-510-490	OTHER	.00	5,000.00	.00	1,568.00	31.36
2024 010-510-531	DEBT SERVICE ON ANNEX	.00	75,399.36	.00	.00	.00
2024 010-510-570	CAPITAL INVESTMENTS	.00	27,000.00	.00	35,138.03	130.14
	TOTAL COURTHOUSE	.00	347,064.45	20,484.77	242,957.76	70.00
	FINAL TOTAL	.00	347,064.45	20,484.77	242,957.76	70.00

51.40% OF YEAR COMPLETED

VOL RR

GENERAL FUND

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ACCOUNT NO	ACCOUNT NAME	ENCUMBRANCE	BUDGET	** ACTUAL ** M-T-D	*** ACTUAL *** Y-T-D PERCENT	**** ACTUAL **** REMAINING PERCENT
2024 010-510-000	COURTHOUSE	.00	.00	.00	.00	.00
2024 010-510-102	SALARIES	.00	15,142.40	582.40	8,736.00	57.69
2024 010-510-103	MAINTENANCE	.00	5,865.88	.00	376.00	6.41
2024 010-510-201	PAYROLL TAXES	.00	1,158.39	44.55	579.15	50.00
2024 010-510-203	RETIREMENT	.00	1,514.24	49.91	775.07	51.19
2024 010-510-204	WORKERS COMP	.00	21.60	.00	141.00	652.78
2024 010-510-206	UNEMPLOYMENT	.00	7.57	.00	3.50	46.24
2024 010-510-207	DEATH BENEFIT	.00	68.14	2.85	40.91	60.04
2024 010-510-310	OPERATING SUPPLIES	.00	3,000.00	.00	2,963.01	98.77
2024 010-510-352	REPAIRS	.00	105,933.21	16,674.56	101,629.04	95.94
2024 010-510-440	ELECTRICITY	.00	14,603.66	.00	6,242.75	42.75
2024 010-510-442	WATER	.00	750.00	130.50	1,891.30	252.17
2024 010-510-443	PEST CONTROL	.00	400.00	.00	465.00	116.25
2024 010-510-480	THC MASTER PLAN DEVELOPMENT	.00	63,000.00	.00	59,488.00	94.43
2024 010-510-486	CONTRACT LABOR	.00	28,200.00	3,000.00	22,921.00	81.28
2024 010-510-490	OTHER	.00	5,000.00	.00	1,568.00	31.36
2024 010-510-531	DEBT SERVICE ON ANNEX	.00	75,399.36	.00	.00	.00
2024 010-510-570	CAPITAL INVESTMENTS	.00	13,000.00	.00	35,138.03	270.29
	TOTAL COURTHOUSE	.00	333,064.45	20,484.77	242,957.76	72.95
	FINAL TOTAL	.00	333,064.45	20,484.77	242,957.76	72.95

BUDGET LINE-ITEM TRANSFER REQUEST FORM

Date: 4/9/24

Department(s): Road & Bridge Precinct 2

Explanation of Request: Transfer Funds (contingency) to Telephone Maintenance for R-Network Solutions Upgrades

Transfer From Line/Item #	Line/Item Name	Dollar Amount	Transfer to Line/Item #	Line/Item Name	Dollar Amount
022-622-202	Health Insurance	\$ 10,000.00	022-622-570	Capital Investments	\$ 10,000.00
Total Amount Of Transfer: \$ 10,000.00			Total Amount Of Transfer: \$ 10,000.00		

Seth Cox

 ELECTED OFFICIAL/DEPARTMENT HEAD

4/5/24
 DATE

 ELECTED OFFICIAL/DEPARTMENT HEAD

4/5/24
 DATE

Tanner Crutcher

 COUNTY JUDGE
 4/9/24

 DATE

Fund Name

Difference

TOTAL EXP -

.00

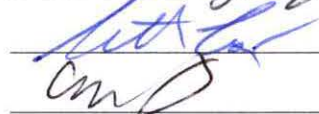
TANNER CRUTCHER



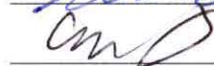
MORGAN BAKER



SETH COX



ANTHONY ROBERTS



MARK BRANTLEY



DEBBIE HUIE



THIS LIST WAS REVIEWED AND APPROVED.

VOL RR

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From Amount	G/L Code	Account Name	To Amount
10,000.00	022-622-202	HEALTH INSURANCE	
	022-622-570	CAPITAL INVESTMENTS	10,000.00
=====			=====
10,000.00			10,000.00

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From Amount	G/L Code	Account Name	To Amount
10,000.00	022-622-202	HEALTH INSURANCE	
	022-622-570	CAPITAL INVESTMENTS	10,000.00
=====			=====
10,000.00			10,000.00

Year	GL Account	Name	Date	Original Amount	New Amount	Difference	Clerk
2024	022-622-202	HEALTH INSURANCE	04/05/2024	21,000.00	11,000.00	10,000.00-	D
2024	022-622-570	CAPITAL INVESTMENTS	04/05/2024	.00	10,000.00	10,000.00	D
TOTAL EXP -				Total Transfers	2 Total Changes	.00	

ACCOUNT NO	ACCOUNT NAME	ENCUMBRANCE	BUDGET	** ACTUAL ** M-T-D	*** ACTUAL *** Y-T-D	**** PERCENT	**** ACTUAL **** REMAINING	***** PERCENT
2024 022-622-000	ROAD & BRIDGE 2	.00	.00	.00	.00	.00	.00	.00
2024 022-622-101	COMMISSIONER'S SALARY	.00	50,000.00	1,923.08	18,846.28	37.69	31,153.72	62.31
2024 022-622-106	ROAD WORKER SALARIES	.00	31,716.28	.00	19,205.76	60.55	12,510.52	39.45
2024 022-622-107	PAY FOR PERFORMANCE	.00	.00	.00	.00	.00	.00	.00
2024 022-622-108	OVERTIME	.00	.00	.00	.00	.00	.00	.00
2024 022-622-109	FOREMAN	.00	35,667.71	1,267.36	17,768.42	49.82	17,899.29	50.18
2024 022-622-150	LONGEVITY PAY	.00	.00	.00	.00	.00	.00	.00
2024 022-622-201	PAYROLL TAXES	.00	8,979.88	244.07	3,577.00	39.83	5,402.88	60.17
2024 022-622-202	HEALTH INSURANCE	.00	11,000.00	.00	.00	.00	11,000.00	100.00
2024 022-622-203	RETIREMENT	.00	11,738.40	273.42	4,930.87	42.01	6,807.53	57.99
2024 022-622-204	WORKMAN COMP	.00	1,991.36	.00	617.23	31.00	1,374.13	69.00
2024 022-622-205	UNIFORMS/PROTECTIVE EQUIPMEN	.00	400.00	.00	479.64	119.91	79.64	19.91*
2024 022-622-206	UNEMPLOYMENT	.00	33.69	.00	15.27	45.33	18.42	54.67
2024 022-622-207	DEATH BENEFIT	.00	528.23	15.63	259.00	49.03	269.23	50.97
2024 022-622-310	SHOP SUPPLIES	.00	1,000.00	.00	501.92	50.19	498.08	49.81
2024 022-622-330	GAS & OIL	.00	20,000.00	1,062.35	7,471.79	37.36	12,528.21	62.64
2024 022-622-340	ROAD OIL & ROCK	.00	40,000.00	.00	19,754.79	49.39	20,245.21	50.61
2024 022-622-341	MATERIAL	.00	1,000.00	.00	.00	.00	1,000.00	100.00
2024 022-622-342	TIN HORNS	.00	2,500.00	.00	.00	.00	2,500.00	100.00
2024 022-622-343	CHEMICALS	.00	500.00	.00	.00	.00	500.00	100.00
2024 022-622-352	REPAIRS	.00	14,000.00	625.93	7,201.12	51.44	6,798.88	48.56
2024 022-622-353	TOOLS	.00	1,000.00	.00	.00	.00	1,000.00	100.00
2024 022-622-400	ATTORNEY FEES	.00	1,400.00	.00	319.48	22.82	1,080.52	77.18
2024 022-622-401	CENTRAL APPRAISAL DISTRICT	.00	.00	.00	.00	.00	.00	.00
2024 022-622-406	DELTA COUNTY APPRAISAL DIST.	.00	6,504.93	.00	3,132.78	48.16	3,372.15	51.84
2024 022-622-409	GRANTS	.00	.00	.00	.00	.00	.00	.00
2024 022-622-413	OTHER GOVERNMENTS	.00	500.00	.00	.00	.00	500.00	100.00
2024 022-622-420	TELEPHONE	.00	1,200.00	.00	311.81	25.98	888.19	74.02
2024 022-622-421	CELL PHONE	.00	250.00	.00	250.00	100.00	.00	.00
2024 022-622-427	EDUCATION/TRAVEL	.00	1,200.00	.00	.00	.00	1,200.00	100.00
2024 022-622-440	ELECTRICITY	.00	700.00	.00	184.88	26.41	515.12	73.59
2024 022-622-441	GAS/PROPANE	.00	500.00	.00	.00	.00	500.00	100.00
2024 022-622-442	WATER	.00	700.00	44.22	310.75	44.39	389.25	55.61
2024 022-622-458	BRIDGE REPAIRS	.00	500.00	.00	.00	.00	500.00	100.00
2024 022-622-460	RENTS & LEASES	.00	4,000.00	.00	.00	.00	4,000.00	100.00
2024 022-622-461	REIMBURSEMENTS	.00	.00	.00	.00	.00	.00	.00
2024 022-622-482	INSURANCE	.00	1,200.00	.00	693.00	57.75	507.00	42.25
2024 022-622-486	CONTRACT LABOR	.00	500.00	.00	.00	.00	500.00	100.00
2024 022-622-490	MISC	.00	2,500.00	.00	.00	.00	2,500.00	100.00
2024 022-622-492	REGISTRATIONS & INSPECTION	.00	100.00	.00	14.50	14.50	85.50	85.50
2024 022-622-550	EMERGENCIES	.00	.00	.00	.00	.00	.00	.00
2024 022-622-570	CAPITAL INVESTMENTS	.00	10,000.00	.00	.00	.00	10,000.00	100.00
2024 022-622-700	TRANSFER FUNDS	.00	.00	.00	.00	.00	.00	.00
	TOTAL EXP -	.00	263,810.48	5,456.06	105,846.29	40.12	157,964.19	59.88
2024 022-999-990	ACTUAL EXPENDITURES	.00	.00	.00	.00	.00	.00	.00
	FUND TOTAL	.00	263,810.48	5,456.06	105,846.29	40.12	157,964.19	59.88
	FINAL TOTAL	.00	263,810.48	5,456.06	105,846.29	40.12	157,964.19	59.88

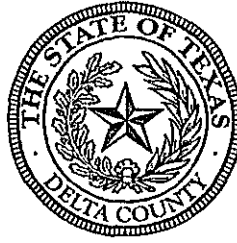
51.40% OF YEAR TO DATE

VOL RR

ROAD & BRIDGE PCT#2

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ACCOUNT NO	ACCOUNT NAME	ENCUMBRANCE	BUDGET	** ACTUAL ** M-T-D	*** ACTUAL *** Y-T-D	**** PERCENT	**** ACTUAL **** REMAINING	***** PERCENT
2024 022-622-000	ROAD & BRIDGE 2	.00	.00	.00	.00	.00	.00	.00
2024 022-622-101	COMMISSIONER'S SALARY	.00	50,000.00	1,923.08	18,846.28	37.69	31,153.72	62.31
2024 022-622-106	ROAD WORKER SALARIES	.00	31,716.28	.00	19,205.76	60.55	12,510.52	39.45
2024 022-622-107	PAY FOR PERFORMANCE	.00	.00	.00	.00	.00	.00	.00
2024 022-622-108	OVERTIME	.00	.00	.00	.00	.00	.00	.00
2024 022-622-109	FOREMAN	.00	35,667.71	1,267.36	17,768.42	49.82	17,899.29	50.18
2024 022-622-150	LONGEVITY PAY	.00	.00	.00	.00	.00	.00	.00
2024 022-622-201	PAYROLL TAXES	.00	8,979.88	244.07	3,577.00	39.83	5,402.88	60.17
2024 022-622-202	HEALTH INSURANCE	.00	21,000.00	.00	.00	.00	21,000.00	100.00
2024 022-622-203	RETIREMENT	.00	11,738.40	273.42	4,930.87	42.01	6,807.53	57.99
2024 022-622-204	WORKMAN COMP	.00	1,991.36	.00	617.23	31.00	1,374.13	69.00
2024 022-622-205	UNIFORMS/PROTECTIVE EQUIPMEN	.00	400.00	.00	479.64	119.91	79.64-	19.91-*
2024 022-622-206	UNEMPLOYMENT	.00	33.69	.00	15.27	45.33	18.42	54.67
2024 022-622-207	DEATH BENEFIT	.00	528.23	15.63	259.00	49.03	269.23	50.97
2024 022-622-310	SHOP SUPPLIES	.00	1,000.00	.00	501.92	50.19	498.08	49.81
2024 022-622-330	GAS & OIL	.00	20,000.00	1,062.35	7,471.79	37.36	12,528.21	62.64
2024 022-622-340	ROAD OIL & ROCK	.00	40,000.00	.00	19,754.79	49.39	20,245.21	50.61
2024 022-622-341	MATERIAL	.00	1,000.00	.00	.00	.00	1,000.00	100.00
2024 022-622-342	TIN HORNS	.00	2,500.00	.00	.00	.00	2,500.00	100.00
2024 022-622-343	CHEMICALS	.00	500.00	.00	.00	.00	500.00	100.00
2024 022-622-352	REPAIRS	.00	14,000.00	625.93	7,201.12	51.44	6,798.88	48.56
2024 022-622-353	TOOLS	.00	1,000.00	.00	.00	.00	1,000.00	100.00
2024 022-622-400	ATTORNEY FEES	.00	1,400.00	.00	319.48	22.82	1,080.52	77.18
2024 022-622-401	CENTRAL APPRAISAL DISTRICT	.00	.00	.00	.00	.00	.00	.00
2024 022-622-406	DELTA COUNTY APPRAISAL DIST.	.00	6,504.93	.00	3,132.78	48.16	3,372.15	51.84
2024 022-622-409	GRANTS	.00	.00	.00	.00	.00	.00	.00
2024 022-622-413	OTHER GOVERNMENTS	.00	500.00	.00	.00	.00	500.00	100.00
2024 022-622-420	TELEPHONE	.00	1,200.00	.00	311.81	25.98	888.19	74.02
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2024 022-622-427	EDUCATION/TRAVEL	.00	1,200.00	.00	.00	.00	1,200.00	100.00
2024 022-622-440	ELECTRICITY	.00	700.00	.00	184.88	26.41	515.12	73.59
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2024 022-622-460	RENTS & LEASES	.00	4,000.00	.00	.00	.00	4,000.00	100.00
2024 022-622-461	REIMBURSEMENTS	.00	.00	.00	.00	.00	.00	.00
2024 022-622-482	INSURANCE	.00	1,200.00	.00	693.00	57.75	507.00	42.25
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2024 022-622-492	REGISTRATIONS & INSPECTION	.00	100.00	.00	14.50	14.50	85.50	85.50
2024 022-622-550	EMERGENCIES	.00	.00	.00	.00	.00	.00	.00
2024 022-622-570	CAPITAL INVESTMENTS	.00	.00	.00	.00	.00	.00	.00
2024 022-622-700	TRANSFER FUNDS	.00	.00	.00	.00	.00	.00	.00
	TOTAL EXP -	.00	263,810.48	5,456.06	105,846.29	40.12	157,964.19	59.88
2024 022-999-990	ACTUAL EXPENDITURES	.00	.00	.00	.00	.00	.00	.00
	FUND TOTAL	.00	263,810.48	5,456.06	105,846.29	40.12	157,964.19	59.88
	FINAL TOTAL	.00	263,810.48	5,456.06	105,846.29	40.12	157,964.19	59.88



ORDER OF THE COURT

**AN ORDER OF THE COMMISSIONERS COURT OF DELTA COUNTY, TEXAS
ADOPTING A POLICY FOR THE INSTALLATION OF UTILITIES IN THE COUNTY
RIGHT-OF-WAY, INCLUDING APPLICABLE PERMIT APPLICATIONS,
INSTALLATION SPECIFICATIONS AND GUIDELINES, APPLICABLE FEES, AND
THE APPROVAL PROCESS.**

WHEREAS, the Commissioners' Court of Delta County, Texas met on April 9, 2024 in a Regular Meeting; and,

WHEREAS, the Commissioners' Court of Delta County, Texas has determined that a need exists for the implementation of policy regulating the installation of utilities in the County's right-of-way, including permit applications, installation specifications and guidelines, applicable fees, and the process for obtaining approval; and,

WHEREAS, the Commissioners Court of Delta County, Texas imposes such regulations, permitting requirements, fees, and other assurances by the authority granted by §251.003, §251.016, §251.017 of the Texas Transportation Code and §240.907 of the Texas Local Government Code. The use of County right-of-way by utility providers is granted in Chapter 181 of the Texas Utilities Code, §49.220 of the Texas Water Code, §552.104 of the Texas Local Government Code, §111.020 of the Texas Natural Resources Code, and §181.005 of the Texas Utilities Code; and

NOW, THEREFORE, IT IS HEREBY ORDERED by the Commissioners Court of Delta County (the "Governmental Agency"), at a duly called meeting of the governing body held on April 9, 2024, that the policy for the installation of utilities in the County's right-of-way, including the permit applications, installation specifications and guidelines, applicable fees, and the process for obtaining approval contained in the attached document, hereby referenced as Appendix A, is hereby adopted and Order to be implemented by the Commissioners' Court of Delta County, Texas to regulate such activities as described herein the policy.

ADOPTED AND APPROVED this 26th day of March, 2024.

Tanner Crutcher, County Judge

Morgan Baker, Commissioner Precinct 1

Seth Cox, Commissioner Precinct 2

Anthony Roberts, Commissioner Precinct 3

Mark Brantley, Commissioner Precinct 4

ATTEST:

Janice Roberts, County Clerk



Delta County, Texas
Policy for Installation of Utilities in County Right-of-Way
Permit Application, Installation Guidelines, and Approval Process

Regulated Activities

Permits are required for any of the following activities over, across, under, and within the Delta County rights-of-way or easements:

- 1) Installation of any utility (for the purposes of this permit, utility is defined as any power distribution or service line, water line, gas line, oil and/or gas pipeline, telephone line or cable, television cable, internet cable or fiber lines, or other communications lines, or the appurtenances thereto.)
- 2) Stringing of pipe or temporary storage of materials within the right-of-way.

For installation of driveway and/or culverts, please reference the driveway/culvert installation permit document found on the Delta County website, www.deltacountytx.com.

No utility or pipeline shall be installed, constructed, rebuilt, relocated, enlarged or otherwise modified within the right-of way of any county road within Delta County, Texas without a duly executed permit from Delta County. Applications for permits shall be submitted to the Delta County Commissioner's Court or the County Judge and shall be submitted by the owner of the pipeline (or the authorized representative of the owner), who shall represent all parties involved. Utility lines, otherwise referred to as pipelines may only be placed in Delta County rights-of-ways in such a manner as to cross the county road (as close as possible to perpendicular to the roadway). Any proposed installation of a pipeline parallel to the roadway must be expressly approved by action of the Delta County Commissioners Court.

Authority

The Commissioners Court of Delta County, Texas imposes such regulations, permitting requirements, fees, and other assurances by the authority granted by §251.003, §251.016, §251.017 of the Texas Transportation Code and §240.907 of the Texas Local Government Code.

Use of County right-of-way by utility providers is granted in Chapter 181 of the Texas Utilities Code, §49.220 of the Texas Water Code, §552.104 of the Texas Local Government Code, §111.020 of the Texas Natural Resources Code, and §181.005 of the Texas Utilities Code.

Rights and Obligations

It (is expressly understood) that Delta County does not purport to grant any right, claim, title or easement in this right-of-way, and it is further understood that Delta County may require the Applicant, at the Applicant's expense, to lower or relocate this line, subject to provisions of governing laws, by giving thirty (30) days written notice.

Liability and Hold Harmless

The Applicant shall be liable for any and all damages to the personal and real property of Upton Delta County and to any third person or persons by reason of these operations in installing, repairing, maintaining, using or removing from the right-of-way the above-mentioned utility facilities and/or pipeline, whether caused by the Applicant's negligence or otherwise. Applicant further agrees to indemnify and hold harmless Delta County and its duly appointed agents and employees against any action (including expenditures of defending any suit) for personal injury or property damage sustained during any actions associated with this permit.

Non-Exclusivity:

The rights and privileges granted herein are non-exclusive and Delta County reserves the right to convey similar rights, and privileges to such other persons as it may deem proper.

Obtaining the Permit

In order to secure a permit for the aforementioned regulated activities, the owner of the proposed facilities/utility infrastructure, or the owner's authorized agent or contractor, hereinafter the "applicant", shall complete the *Installation of Utilities within Delta County Right-of-Way* application form, attached hereto as Appendix A, pay the applicable fees, provide proof of required assurances, insurance coverage, and bond(s) when applicable, and provide such supplemental information and supporting documentation as may reasonably be required by the County in order to facilitate the proper review of the proposed activities and installation in order to determine the efficacy of the proposed activities and for the protection of the interest of the County and general public.

The County Commissioner of the precinct in which the proposed activities will be located will generally serve as the point of contact for the applicant, along with any installer(s) or contractor(s) of the applicant and will facilitate the review process. If deemed necessary by the County Commissioner or the Commissioners' Court, the County may appoint an individual or firm/agent to receive and review the permit application(s). Furthermore, if external consultation is deemed necessary, the County's appointee may elect to use consultant(s) to assist the County where additional technical expertise is needed in the County's sole opinion. Costs associated with review by consultant(s) or firms/agents appointed by the County shall be borne by the applicant.

If additional information is required of the applicant, the County will request such in writing to the mailing address and/or e-mail address shown on the application, clearly indicating the additional information needed to facilitate a review of the application.

Once the County Commissioner is satisfied that sufficient information and documentation is available and has been provided to the appropriate parties, the application will be brought before the Commissioners Court via an agenda item in a duly posted meeting of the Commissioners' Court for consideration for approval. Once approved, the applicant will continue to coordinate with the County Commissioner of the precinct in which the proposed installation is located to facilitate the installation, construction, and/or boring to ensure that all requirements, conditions of approval, and specifications are met to the satisfaction of the County Commissioner. The County Commissioner will then perform a post-installation inspection of the approved facilities to ensure that no issues exist, and that the installation was performed in conformance with any requisite specifications, conditions, statutes, and/or requirements.

To induce Delta County to grant the requested permit, Applicant and its Contractor agrees and stipulates as follows:

- 1) Delta County, hereinafter the "County" as used herein includes Delta County, Texas, a political subdivision of the State of Texas, its employees, agents, officers, and officials.
- 2) Applicant as used herein includes Applicant named above, its officers, employees, Applicants, sub-Applicants, and its heirs and assigns, together with its Contractor, and its officers, employees, sub-contractors and its heirs and assigns, who are jointly and severally bound and obligated to the terms of this agreement.
- 3) Applicant, acting by and through its Contractor, will be performing excavation, construction, boring or other work as described above in the application submitted to the County, along with any supporting documents, addendums, and specifications, if attached.
- 4) Applicant and Contractor hereby acknowledges that excavation, construction, boring and related work is a dangerous activity. Applicant further acknowledges that such activities involve certain risks of serious injury or death.
- 5) Applicant shall provide all reasonable safety equipment and take other reasonable precautions during the performance of the project and the activities associated with such project. Delta County is not responsible for providing or obligated to provide any safety equipment or other equipment for Applicants employees.
- 6) Delta County is not liable to Applicant, any assignee or any other person and or entity based upon any claim arising or alleged to arise from any injury, harm or damage that may occur to Applicant or otherwise as a result of the Applicant's activities for, in behalf of, or in relation to Delta County.
- 7) Applicant and Contractor hereby agrees to release and hold harmless Delta County for all damages or losses accruing to Applicant or equipment as a result of any injury incurred or caused by Applicant or damage to equipment or injuries or death of persons which

result directly, or indirectly from Applicant's activities or participation in work or activities otherwise in, on, or about the roadway and property identified above.

- 8) Applicant and Contractor hereby agrees to indemnify, release, and hold harmless Delta County from all claims, suits, penalties, damages, or losses whatsoever asserted against Delta County or its officials, officers, or employees arising from Applicant's activities or operations related to excavation, construction, installation, boring, or other activities in any way whatsoever in, on, or about the roadway and property identified above, and the cost incurred by Delta County as result of the defense against such claims, suits, penalties, damages or losses.

- 9) Applicant and Contractor agrees to indemnify, release, and hold harmless Delta County includes but is not limited to claims, suits, penalties, damages or losses arising from Applicants acts, actions, or omissions and Delta County's agents or employees' acts, actions or omissions with respect to Applicant or the Project on or about the location described above except however, excluding Delta County's agents' or employees' sole negligence, gross negligence or intentional misconduct.

- 10) Applicant and Contractor hereby agrees to repair any damage to a county road, drainage device, drainage feature or any part of any county road or supporting device or associated device or feature for which Delta County has a right or a duty of maintenance or which is customarily maintained or managed by Delta County caused by Applicants moving of equipment to or from the property identified above and any work on the Project. Should the Applicant fail to make such repair within 30 days or a lesser reasonable time after written notice from the Delta County Judge or any Delta County Commissioner, then Delta County may make such repairs as are reasonably necessary or appropriate and Applicant will pay Delta County for the cost of the repairs including but not limited to the costs of material, labor, use of equipment and any other reasonably associated cost.

- 11) Delta County does not authorize or purport to have any authority to authorize pipeline operations or any other work on lands, rights-of-way, or easements in Delta County which are not owned in fee simple by Delta County.

THE APPLICANT MUST OBTAIN AN EASEMENT, LEASE, OR OTHER PROPERTY RIGHT FROM THE PERSON WHO OWNS THE PROPERTY UPON WHICH APPLICANT SEEKS TO CONDUCT PIPELINE OPERATIONS.

This permit is not a substitute for such right to lay a pipeline upon the property. This permit is only for the excavation, construction, or boring associated with the laying of a pipeline under a county roadway in Delta County. Any actions on the part of Applicant which creates any liability or affects the rights of the holders of any real property shall be solely the responsibility of Applicant. Any county road that is maintained under any claim less than fee simple title, for example, prescriptive easement, implied easement, or adverse possession shall require the

Applicant to obtain from the underlying property owner an easement, lease or other right to use the underlying landowner's property for the purposes of this permit.

- 12) In the event of a dispute concerning any aspect of this Application and Permit or any claim or dispute arising pursuant to this Application and Permit, or an act or condition addressed herein, Applicant agrees that venue for all court proceedings shall be in Delta County, Texas
- 13) Neither Applicant nor Delta County have made any additional oral promises, representations, or agreements not memorialized in this document or the documents attached hereto and incorporated herein for all purposes.
- 14) The undersigned states and represents that he has the legal capacity to execute this Application obligating the respective Applicant to the terms and provisions hereof and has knowingly and willingly executed this instrument after reading same.
- 15) Applicant by signing below states that he has and maintains Liability Insurance Coverage in an Amount of \$5,000,000.00 by a company with an AM Best Rating of not less than A-, to protect the County and the Public from claims arising from the Project described in this Application.
- 16) Applicant agrees and understands that Delta County is relying on the insurance described herein as evidence of Applicant's financial responsibility.

Rejection of Permit

The County representative may reject the application for a permit to operate within the County rights-of-way for reasons including but not limited to:

- 1) Failure to provide accurate data in the application or in the supporting information required.
- 2) Any activity deemed by the County representative to be unsafe or to present an unacceptable level of danger to the public should the permit be issued.
- 3) Any activity deemed by the County, or the County's representative, that would pose unnecessary risk to or could potentially compromise the integrity of the County's infrastructure, rights-of-way, or easement(s).

Suspension or Revocation of Permit

The County representative may suspend, in whole or in part, any permit previously issued for reasons including but not limited to:

- 1) Failure to adhere to terms of the permit.
- 2) Failure to provide and maintain proper lighting, barricades, watchmen or other protection to the public at all times.
- 3) Changes in conditions, methods, or specifications on which the permit was issued.
- 4) Abandonment of the project or unreasonable delays in prosecuting the work.

Activities Not Requiring a Permit

The following activities within County rights-of-way do not require a permit or fees:

- 1) Mowing
- 2) Routine maintenance of roadside drainage ditches
- 3) Clearing of culverts or headwalls
- 4) Filling within the right-of-way unless such fill
 - a. obstructs or diverts drainage flow.
 - b. creates a hazard to motorists.
- 5) Maintaining fences or property adjacent to county rights-of-way
- 6) Erecting fences, signs, walls, gates, cattle guards or other improvements on private property adjacent to the right of way where access may be required from the right-of-way, but the improvements are not being therein built. However, persons installing such aforementioned facilities may be responsible for any damages resulting thereof when accessing the County's right-of-way to perform such activities.

Appeal

A decision to reject an application or to suspend a permit may be appealed to the Commissioners Court of Delta County if the request is made in writing and placed on a Commissioners Court meeting agenda in accordance with the Commissioners Court's Rules of Procedure, Conduct, and Decorum.

Fees

The County from time to time may set fees to be paid at the time of application for a permit. Applications not accompanied by the appropriate fee will not be processed. Application fees not refunded should the permit application be rejected or withdrawn after review. The fee paid at the time of the application shall be based on an estimate by the County of fees owed. Additional fees may be incurred, and the final permit application fee adjusted at which time the additional fees will be paid before the permit is issued. Application for a permit and payment of fees does not obligate the County to issue a permit. Each activity and each recurrence of the same activity within a single project require payment of the fee for that activity. The total permit fee shall be computed as the sum of the individual required permit fees for the project. The permit fee may be adjusted subsequent to the review of the application and supporting documents and any balance owed to the County shall be paid prior to issuance of the permit.

Permit Fee Schedule:

Boring, Casing, Tunneling or other underground utility crossing.	\$300.00 per Application (per installation site)
Road Cut or other installation requiring above-ground opening of road surface.	\$500.00 per Application (per installation site)

Inspection and Maintenance

Delta County reserves the right to inspect pipeline and/or utility crossing installations at the time of construction and at all times thereafter, and to require such changes, maintenance, and repairs at any time when considered necessary to provide protection of life and property within the county right-of-way. The cost of changes, maintenance and repairs of pipelines and other appurtenances on the right-of-way will be the responsibility of the Applicant. In the event an Applicant fails to make corrective measures as directed, Delta County may perform the necessary work on Delta County roads and hold the Applicant financially responsible.

Specification and Requirements

All work within the right-of-way (shall be performed) in accordance with this Policy and Specifications and with the Commissioner's Court instructions. The installation shall not damage any part of the roadway and adequate provisions (must be made) to cause minimum inconvenience to traffic and adjacent property owners. Upon the completion of any such construction, installation, removal or lowering, Applicant shall replace and restore all fences relocated or removed during the construction period to the satisfaction of the Delta County Commissioners Court and/or the County Commissioner of the precinct in which the facility is located within.

Specific requirements and conditions for the installation of utilities and/or pipeline crossings in the County right-of-way shall be as follows:

- 1) Responsibilities of the utility owner/applicant shall include, but not limited to:
 - a. Submission of an *Installation of Utilities within Delta County Right-of-Way* application for review and approval by Commissioners Court.
 - b. Designing the specific utility in accordance with all applicable federal/state policies and laws, current industry standards and the county's specific requirements contained herein.
 - c. Providing requested copies of the detailed drawings, plan specifications, of the proposed utility line attached with the submitted application.
 - d. Payment of the applicable fees per each crossing with the submission of the application/notice.
 - e. Securing all other necessary or required permits, licenses, or approvals before beginning work.
 - f. Securing approval of the Commissioners Court prior to any work being performed.
 - g. Securing necessary site-specific utility locates.
 - h. Notifying the County Commissioner of the precinct in which the proposed activities will be located prior to the beginning of construction in order to ensure all work has been approved in Commissioners Court. Notice must be made no later than forty-eight (48) hours prior to commencing construction (Penalties may be imposed for non-compliance or result in a suspension or revocation of a permit).

- i. Notifying residents and businesses affected by installation within forty-eight (48) hours prior to any work, if access/egress to residents property will obstructed.
 - j. Placing and maintaining the utility on the County right of way in accordance with any and all governing laws, rules, and regulations along with Delta County specific requirements.
- 2) Overhead utility pole installation(s) shall be placed at the edge of the Right of Way to ensure safety of the traveling public. Any pole placed in violation of this requirement will be required to be moved to the appropriate location at the utility owner's expense.
- 3) Overhead utility installations shall conform to clearance standards of the Texas Department of Transportation and the pole(s) shall be placed in the designated area for power, as specified in the Texas Utility Code, Section 181.045.
- 4) Location of underground utility lines shall be as follows:
 - a. Lines must be placed in the back slope of ditches near the right of way lines, not to interfere with the drainage in the ditch.
 - b. Above ground pedestals or other utility appurtenances, installed as a part of an underground line, shall be located at or near the right of way line and outside of the road maintenance operation area.
 - c. Lines shall not be placed on the top, inside or within ten (10) feet of any existing culverts (road or access driveway pipe).
 - d. Lines shall not be placed under a bridge or within fifty (50) feet of either end of a bridge nor be attached to a bridge.
 - e. All lines shall be located to avoid or minimize the need for adjustment for future road improvements and to permit access to the utility lines for their maintenance with minimum interference to road traffic.
 - f. Parallel water, sanitary sewer, high-pressure gas, and liquefied petroleum lines should be constructed on private property.
- 5) Minimum depth for an underground utility shall be as follows:
 - a. at least thirty-six (36) inches below the flow line of the adjacent ditch or drainage.
 - b. a minimum depth of forty-eight (48) inches below the top of pavement.
 - c. Sanitary sewer and low-pressure gas or petroleum lines shall be at least forty-eight (48) inches below the flow line of the adjacent ditch or drainage.
 - d. Underground power line crossings and longitudinal lines shall be at least thirty-six inches (36") under roadway ditches, and sixty inches (60") below the pavement surface.
 - e. Cable television and copper cable communication lines shall be buried at least twenty-four inches (24") under ditches or 18 inches beneath the bottom of the pavement structure, whichever is greater.
 - f. All depths of utility lines must be as required and approved.
- 6) Utility lines that cross County Right of Way shall be clearly marked with readily identifiable and suitable markers for:
 - a. High pressure gas or liquid petroleum line
 - b. Fiber optic cable

- c. Underground power line
 - d. Water line
 - e. Sanitary sewer lines
 - f. Communication cable
 - g. Cable television and copper cable
- 7) Utility line crossings under a county road shall be bored and encased as follows:
- a. Installed by boring, jacking or tunneling in accordance with TxDOT Standard Specification Item 476.
 - b. Encased within steel pipe or other separate structure around and outside the carrier line and shall be designed to support the loads of the roadway and loads imposed thereon, including that of construction machinery.
 - c. Lines operated under pressure and those composed of materials not conforming to material or depth of cover requirements herein shall be encased as prescribed for water lines.
 - d. High pressure welded steel pipeline crossings may be installed without encasement provided such pipelines conform as applicable with 49 Code of Federal Regulations, Part 192, Transportation of Natural and Other Gas By Pipeline, or Part 195, Transportation of Liquids By Pipeline. Such pipelines shall also be designed to withstand internal design pressures and the superimposed loads of the roadway and traffic, including that of construction machinery. In accordance thereof, such pipelines shall provide:
 - i. Increased wall thickness and/or higher strength steel;
 - ii. Greater depth of cover; and
 - iii. Adequate markings, as specified for each type of line discussed herein.
- 8) Disposal of brush, trees, debris, materials, etc., is the responsibility of the utility installer and shall not be left in the ditch, the right of way, or the road. Rocks that may be dug up by a plow, trencher, tractor or any other equipment, must be disposed of properly. (Penalty may be imposed and/or suspension or revocation of permit for non-compliance)
- 9) Traffic control devices (flagmen, signs, markings, barricades, etc.) must be used to warn motorists of the construction activity during installation and shall conform to the current edition of the Texas Manual of Uniform Transportation Devices (MUTCD). All installation services to be performed shall not interfere with, nor hinder, the normal flow of traffic. At least one half of the traveled portion of the road must be open to traffic at all times, unless otherwise approved by the Commissioners Court.
- 10) No open excavation in the county right of way will be left un-attended or un-barricaded during, and after construction period.
- 11) Road surfaces shall be cleaned at the end of each workday and the right of way will be restored to the original or better condition within 10 days of the completion of work. (Penalty may be imposed and/or suspension or revocation of permit for non-compliance)
- KNOW ALL MEN BY THESE PRESENTS:**

BEFORE ME, on the ___ day of _____, 20___, appeared:

_____ [Name and address of the primary Applicant seeking the permit, hereinafter referred to as Applicant:]

And:

_____ [Name and address of company that is Contracted to do the work, hereinafter referred to as Contractor:]

IN WITNESS WHEREOF the Applicant makes this Application and agrees to the terms and conditions herein on the date stated below.

FOR APPLICANT: _____

SUBSCRIBED AND SWORN before me this ___ day of _____, 20___, to certify which witness my hand and seal.

NOTARY PUBLIC, STATE OF TEXAS
MY COMMISSION EXPIRES:
PRINTED NAME:

FOR CONTRACTOR: _____

SUBSCRIBED AND SWORN before me this ___ day of _____, 20___, to certify which witness my hand and seal.

NOTARY PUBLIC, STATE OF TEXAS
MY COMMISSION EXPIRES:
PRINTED NAME:

VOL RR
DELTA COUNTY

200 West Dallas Avenue
Cooper, Texas, 75432

Phone: (903) 395-4400 ext. 226

Email: development@deltacountytx.com

Website: www.deltacountytx.com

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Each payment must be labeled with a reference number and address.

When paying for multiple applications click "add payment" to separate each application fee.

UTILITY RIGHT OF WAY APPLICATION

TYPE OF UTILITY INSTALLATION:

Above Ground Underground

TYPE OF UTILITY:

Water Electric
 Gas Fiber Internet
 Other: _____

Utility Owner: _____

TYPE OF STRUCTURES (CHECK ALL THAT APPLY):

Utility Pole Utility Box

Other: _____

A 911 application is required for utility boxes.

Address: _____

Street address must match the road name where utilities will be installed.

Reference/Project Number: _____

Contractor: _____

APPLICATION REQUIREMENTS

- All fields on application are complete.
- Applicable application fees paid.
- Must have a traffic control plan, if required.
- One application per road.
- Must provide any plats with utility easements that will be utilized.
- Must follow the criteria in *Policy for Installation of Utilities in County Right-of-Way* document.
- A legal survey or plat, if required, and a professional-quality scaled site plan.

Application will be rejected if the above requirements are not met.

Upon further review, the applicant may be required to submit an original restoration bond for road and/or drainage repairs executed by a surety company authorized to execute bonds under and in accordance with the State of Texas made out to Delta County. The bond is waived if the work will be performed directly by a public utility franchise to operate in the State of Texas.

Any other document or plan required by the department upon initial review to approve this permit request.

APPLICANT INFORMATION

Name: _____ Main Phone: _____

Company Name: _____ Email: _____

Mailing Address: _____ City/State: _____ ZIP: _____

EMERGENCY CONTACT INFORMATION

Name: _____ Main Phone: _____

Company Name: _____ Email: _____

COUNTY APPROVAL

Commissioners Court, County Judge Date

Commissioner, Precinct No. 1 2 3 4 (circle one) Date

For County Staff Only

Fees Paid

Permit No: _____

Permit Expiration Date: _____

CONTRACTOR'S LIABILITY AGREEMENT & ACKNOWLEDGEMENT

All types of utilities lines in public right-of-way shall be constructed and maintained in accordance with the provisions outlined in *Policy for Installation of Utilities in County Right-of-Way* document, which are here within attached and becomes a part of this permit along with this entire application. Our company understands that it is responsible for proper traffic control and the County considers proper traffic control measures to be those complying with the Texas Manual on Uniform Traffic Control Devices (TMUTCD). Our company also agrees to the following conditions for doing work within the right-of-way stated below, which is a public roadway maintained by Delta County.

1. I shall contact the County Commissioner of the precinct in which the proposed work is located at least forty-eight (48) hours prior to start of construction after approval of the permit application. No work can commence until the County signs off on the proposed location with an on-site inspection.
2. All work shall be performed only between the hours of 8:00 AM and 5:00 PM on non-holidays Monday through Friday. Work performed outside these hours may require the work to be redone unless it is an emergency repair.
3. Any cuts opened for half the roadway only will require flagmen on both sides of the work area, allowing one-way traffic through. This type of operation will be held to a minimum and all advance warning signs and barricades shall be as specified in the Texas Manual on Uniform Traffic Control Devices (TMUTCD). These cuts will also be filled, and entire roadway opened at night and weekends. Any possible impediment of traffic needs prior approval from the precinct commissioner & the Sheriff's Office separate from this permit.
4. Roadside work in ditches alongside the trenched surface may be left opened at night, only if they are barricaded solidly between open ditch and traveled roadway leaving a minimum six (6) feet of road shoulder between the pavement edge and the barricades. The barricades shall be reflective and lighted with warning lights and conform to the requirements of the TMUTCD for nighttime use.
5. Any construction area maintained from dusk to dawn shall have Type B High Intensity Steady Burn Warning Lights to delineate the traveled way through and around obstructions in a construction or maintenance area. All warning lights shall be installed to a minimum mounting height of 36 inches to the bottom of the lens.
6. Contact Delta County after completion of work to determine the road improvements are satisfactory. All damaged to pavement shall be reconstructed to existing or better condition. Construction work and road repair on County right-of-way shall be performed to Delta County standards and to the approval and satisfaction of the the County Commissioner of the precinct in which the proposed work is located.
7. I shall notify the the County Commissioner of the precinct in which the proposed work is located to obtain approval prior to any changes from this permit, if approved, and/or in the event of an emergency repair.
8. In no case will the utility facility be located on the front slope of the roadway (slope closest to the roadway) or within a median without specific written authorization from the County.
9. It is expressly understood that the Commissioners' Court does not hereby imply to grant any right, claim, title, or easement in or upon the County Road; and it is further understood that in the future, the Company shall remove and relocate at the discretion of the County Commissioner of the precinct in which the proposed work is located, at no cost to Delta County, said utility line or structure if and when such relocation shall be or become necessary in accommodate a plan for widening or improving said roads or rights-of-way.
10. The installation work shall not damage any part of the roadway and adequate provisions shall be made to cause a minimum of inconvenience to traffic and adjacent property owners.
11. The contractor, utility company, or owner shall be responsible for all cost associated with the correction of any unsatisfactory work determined by Delta County.

Company Name _____

SIGNATURE OF CONTRACTOR/AGENT

DATE SIGNED

Notes:	Signature:
	Date Inspected:
	Date Re-inspected:
	Date Approved:

Interlocal Agreement Between Delta County, Texas and Lamar County, Texas for the purposes of sharing of resources for the purposes of hauling materials and equipment necessary to perform routine road maintenance.

This Agreement is made on the 9th day of April, 2024, by and between the County of Delta, a political subdivision of the State of Texas, hereinafter referred to as "Delta County" and the County of Lamar, a political subdivision of the State of Texas, hereinafter referred to as the "Lamar County".

WHEREAS, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code authorizes units of local government to contract with one or more units of local government to perform government functions and services; and

WHEREAS, this Agreement is entered into pursuant to the authority, under the provisions of, and in accordance with, Chapter 791 of the Texas Government Code, for the performance of governmental functions and services; specifically, the sharing of resources for the purposes of hauling materials and equipment necessary to perform routine road maintenance, and for such other and further acts of cooperation as the parties may subsequently agree to by the execution of a separate and specific agreement ratified by the governing bodies of each contracting party, specifically the Commissioners Court of Delta County and the Commissioners Court of Lamar County; and

WHEREAS, Lamar County provides these services to the citizens of Lamar County, and has the capacity to service the needs of Delta County; and

WHEREAS, Lamar County and Delta County have investigated and determined that it would be advantageous and beneficial to both Delta County and to Lamar County and its inhabitants for Lamar County to provide the sharing of resources for the purposes of hauling materials and equipment necessary to perform routine road maintenance services to Delta County; and

WHEREAS, the Lamar County wishes to engage Delta County to provide the sharing of resources for the purposes of hauling materials and equipment necessary to perform routine road maintenance services on behalf of the Delta County, and the Delta County desires to engage Lamar County to provide such services; and

WHEREAS, from time to time the Delta County may wish to engage Lamar County in various additional services, such as hauling, dispensing, spreading, building, paving, or improving real property by the use of county owned earth moving equipment, together with the labor and materials necessary to accomplish a public purpose beneficial to the Delta County, Texas and to the people of Lamar County, Texas; and

WHEREAS, the governing bodies of Lamar County and Delta County desire to foster good-will and cooperation between the two entities; and

WHEREAS, Delta County and Lamar County, deem it to be in the best interest of both entities to enter into this Agreement relative to the sharing of resources for the purposes of hauling materials and equipment necessary to perform routine road maintenance and for such other and additional services as the parties may subsequently agree to by the execution of separate and specific agreements, and in consideration of the mutual covenants contained herein, Delta County and Lamar County agree as follows:

Services to be Performed

Lamar County agrees to engage Delta County to provide for the sharing of resources for the purposes of hauling materials and equipment necessary to perform routine road maintenance to Delta County, together with all incidental acts, procedures, and methods necessary to accomplish the ends of such project.

Duration of Agreement

Unless mutually initiated, canceled, or terminated earlier with thirty (30) days written notice, this Agreement shall commence on the 9th day of April, 2024. This contract expires at midnight on April 9th 2026. This contract may be extended for Three (3) annual renewals with the renewal fees and payments for each successive year to be negotiated and agreed to by the parties annually.

Compensation

Delta County shall agree to provide Lamar County for the services referred to in Paragraph I by offering the same services in return to Lamar County when requested and when those resources are available to be deployed to Lamar County at the discretion of the Commissioners Court of Delta County, Texas.

Relationship of Parties

The parties intend that Lamar County, in performing services specified in this agreement, shall act as an independent contractor and shall have control of its work and the manner in which it is performed. Neither Lamar County, its agents, employees, volunteer help or any other person operating under this Agreement, shall be considered an agent or employee of Delta County and shall not be entitled to participate in any pension or other benefits that Delta County provides its employees.

Notice to Parties

Any notice given hereunder by either party to the other shall be in writing and may be effected by personal delivery in writing or by certified mail, return receipt requested. Notice to Lamar County shall be sufficient if made or addressed to the office of the County Judge, Lamar County Courthouse, 119 North Main Paris, Texas 75460.

Notice to Delta County shall be sufficient if made or addressed to the office of the County Judge, Delta County Courthouse, 200 West Dallas Avenue, Cooper, Texas 75432.

Each party may change the address for notice to it by giving notice of such change in accordance with the provisions of this paragraph.

Entire Agreement

This Agreement contains the entire Agreement between the parties relating to the rights herein granted and the obligations herein assumed. Any oral representations or modifications concerning this instrument shall be of no force or effect except in a subsequent modification in writing signed by both parties.

This Agreement shall be governed by and constructed in accordance with the laws of the State of Texas. No assignment of this Agreement or of any right accrued hereunder shall be made, in

whole or in part, by either party without the prior written consent of the other party. Venue shall be in Delta County, Texas.

The undersigned officer and/or agents of the parties hereto are the properly authorized officials of the party presented and have the necessary authority to execute this Agreement on behalf of the parties hereto and each party hereby certifies to the other that any necessary resolutions extending said authority have been duly passed and approved and are now in full force and effect.

EXECUTED by the parties hereto, each respective entity acting by and through its duly authorized official as required by law, on the date specified on the multiple counterpart executed by such entity

Lamar County, Texas

By: _____, Brandon Bell, County Judge

Date: _____

Attest: _____, Ruth Sisson, County Clerk, ex officio clerk of the Lamar County Commissioners Court

Delta County, Texas

By: _____, Tanner Crutcher, County Judge

Date: April 9, 2024

Attest: Janice Roberts, Janice Roberts, County/District Clerk, ex officio clerk of the Delta County Commissioners Court

Sec. 791.001. PURPOSE. The purpose of this chapter is to increase the efficiency and effectiveness of local governments by authorizing them to contract, to the greatest possible extent, with one another and with agencies of the state.

Added by Acts 1991, 72nd Leg., ch. 38, Sec. 1, eff. Sept. 1, 1991.

Sec. 791.002. SHORT TITLE. This chapter may be cited as the Interlocal Cooperation Act.

Added by Acts 1991, 72nd Leg., ch. 38, Sec. 1, eff. Sept. 1, 1991.

Sec. 791.003. DEFINITIONS. In this chapter:

(1) "Administrative functions" means functions normally associated with the routine operation of government, including tax assessment and collection, personnel services, purchasing, records management services, data processing, warehousing, equipment repair, and printing.

(2) "Interlocal contract" means a contract or agreement made under this chapter.

(3) "Governmental functions and services" means all or part of a function or service in any of the following areas:

- (A) police protection and detention services;
- (B) fire protection;
- (C) streets, roads, and drainage;
- (D) public health and welfare;
- (E) parks and recreation;
- (F) library and museum services;
- (G) records center services;
- (H) waste disposal;
- (I) planning;
- (J) engineering;
- (K) administrative functions;
- (L) public funds investment;
- (M) comprehensive health care and hospital services; or
- (N) other governmental functions in which the contracting

parties are mutually interested.

(4) "Local government" means a:

(A) county, municipality, special district, junior college district, or other political subdivision of this state or another state;

(B) local government corporation created under Subchapter D, Chapter 431, Transportation Code;

(C) political subdivision corporation created under Chapter 304, Local Government Code;

(D) local workforce development board created under Section 2308.253; or

(E) combination of two or more entities described by Paragraph (A), (B), (C), or (D).

(5) "Political subdivision" includes any corporate and political entity organized under state law.

Added by Acts 1991, 72nd Leg., ch. 38, Sec. 1, eff. Sept. 1, 1991. Amended by Acts 1993, 73rd Leg., ch. 823, Sec. 1, eff. Sept. 1, 1993; Acts 2001, 77th Leg., ch. 98, Sec. 1, eff. Sept. 1, 2001; Acts 2003, 78th Leg., ch. 301, Sec. 2, eff. Sept. 1, 2003.

Amended by:

Acts 2005, 79th Leg., Ch. 1317 (H.B. 3384), Sec. 1, eff. June 18, 2005.

Interlocal Cooperation Contracts

Chapter 791, Texas Government Code

ALLISON, BASS & MAGEE, LLP
402 WEST 12TH ST.
AUSTIN, TEXAS 78701
512-482-0701
Law@allison-bass.com

Purpose of Interlocal Agreements

• § 791.001. **PURPOSE.** The purpose of this chapter is to increase the efficiency and effectiveness of local governments by authorizing them to contract, to the greatest possible extent, with one another and with agencies of the state.

○ An interlocal agreement must be between another local governmental entity, (including public corporations created by a local government), the state, or an agency of the state.

★ It cannot be with a private organization.

★ Both sides of the agreement must have legal authority to engage in the contracted procedure.

Subject to Interlocal Contract-791.003 Gov't Code

- **Administrative, Governmental Functions and Services include:**
 - Administrative Functions, including tax assessment and collection, personnel services, purchasing, records management, data processing, warehousing, equipment repair and printing;
 - Police protection and detention services;
 - fire protection;
 - streets, roads, and drainage;
 - public health and welfare;
 - parks and recreation;
 - library and museum services;
 - records center services;
 - waste disposal;
 - planning;
 - engineering;
 - administrative functions;
 - public funds investment;
 - comprehensive health care and hospital services;
 - **OR**
 - other governmental functions in which the contracting parties are mutually interested.

An Interlocal Contract Must:

- Be authorized by state law for all parties to the Contract.
- State the purpose, terms, rights and duties of the contracting parties.
- Specify that each party paying for the performance of a function or service must make those payments from current revenues available to the party.
- Payment must be in an amount that fairly compensates the performing party for the service or function performed.

An Interlocal Contract May/May Not:

- Be renewed annually (provision may be made for longer terms).
- May not use an Interlocal to avoid competitive bidding, or purchasing engineering or architectural services.
- May not alter the immunities or limitations on damages contained in the Tort Claims Act, but the parties may assign responsibility for civil liability arising from the performance of the function contracted for as they may agree.

Administration of Interlocal Contracts

- Parties may establish a joint administrative agency or designate one of the parties to administer the contract functions.
- Or contract with an exempt, 501(c) organization to provide administrative services.
- Any property held by the administrative agency, or 501(c) organization used to provide the service or function is tax exempt.

Limitations on Counties to Interlocal Contracts

- ***BEFORE*** beginning a project to construct, improve or repair a building, road, or other facility under an Interlocal Contract, the Commissioners Court ***MUST*** give specific written approval for the project in a document ***OTHER*** than the Interlocal Contract itself, and in that separate document
 - Describe the type of project to be undertaken and
 - Identify the project location.
- ***Without*** such prior consent, County may not accept payment, and County is liable for any amounts paid, if the County begins the project without the separate approval, or payment is made before the project is begun.

Specific Contracting Authority

- Regional Jails
- Purchasing Entities for goods and services
- Water Supply and Wastewater Treatment Facilities
- Emergency Assistance Agreements
- Joint Road Construction and Improvements
- Regional Record Centers
- Health Care and Hospital Services
- Transportation Infrastructure
 - City Streets or alleys
 - State Highways

Fair Compensation

- Act was amended in 1989 to require fair compensation. That requires there to be an actual exchange of value, i.e. money, or something of value flowing from the recipient of the service or function to the performing party.
- City provides the materials and County the equipment and labor DOES NOT provide fair value to the County. The City has to buy the materials anyway to repair the street, but is getting the equipment and labor for free.
- County should have a fair rate for use of county labor and equipment for Interlocals that City, ISD, Water District, etc. must pay for county labor and equipment. Rate should essentially meet counties real cost of making assets available.

Sample Interlocal

- Interlocal Agreement Between
- [County Name] County, Texas
- And the
- [Other Local Governmental Entity]

• This Agreement is made on the _____ day of _____, 20____, by and between the County of [County Name], a political subdivision of the State of Texas, hereinafter referred to as “[County Name] County” and the [Other Local Governmental Entity], hereinafter referred to as the “[OTHER]”.

• WHEREAS, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code authorizes units of local government to contract with one or more units of local government to perform government functions and services; and

Sample Interlocal

• WHEREAS, [County Name] County provides these services to the citizens of [County Name] County, and has the capacity to service the needs of the [OTHER]; and

• WHEREAS, [County Name] County and the [OTHER] have investigated and determined that it would be advantageous and beneficial to both the [OTHER] and to [County Name] County and its inhabitants for [County Name] County to provide

(description of project) services to the [OTHER]; and

Sample Interlocal

- WHEREAS, the [OTHER] wishes to engage [County Name] County to (description of project) on behalf of the [OTHER], and the [OTHER] desires to engage [County Name] County to provide such services; and
- WHEREAS, from time to time the [OTHER] may wish to engage [County Name] County in various additional services, such as hauling, dispensing, spreading, building, paving, or improving real property by the use of county owned earth moving equipment, together with the labor and materials necessary to accomplish a public purpose beneficial to the [OTHER] and to the people of [County Name] County, Texas; and

Sample Interlocal

- **Services to be Performed**

- The [OTHER] agrees to engage [County Name] County to (description in detail the specific work to be performed by the County) to the [OTHER], together with all incidental acts, procedures, and methods necessary to accomplish the ends of such project.

- **Duration of Agreement**

- Unless mutually initiated, cancelled, or terminated earlier with thirty (30) days written notice, this Agreement shall commence on the day of , 20 . This contract expires at midnight on , 20 . This contract may be extended for Three (3) annual renewals with the renewal fees and payments for each successive year to be negotiated and agreed to by the parties annually.

Sample Interlocal

• **Compensation**

- The [OTHER] shall [County Name] County for the services referred to in Paragraph I at the rate of \$ _____, annually, on or before the _____ day of _____ of each year, in twelve monthly installments of \$ _____ / month. Each monthly installment payment is to be made on or before the 1st day of each month beginning 1st day of _____, 20____. Compensation for any year shall be prorated should the Agreement be terminated, pursuant to Paragraph II prior to the expiration of the service year in effect at the time of the termination.

Sample Interlocal

• **Relationship of Parties**

- The parties intend that [County Name] County, in performing services specified in this agreement, shall act as an independent contractor and shall have control of its work and the manner in which it is performed. Neither [County Name] County, its agents, employees, volunteer help or any other person operating under this Agreement, shall be considered an agent or employee of the [OTHER] and shall not be entitled to participate in any pension or other benefits that [County Name] County provides its employees.

Sample Interlocal

• **Notice to Parties**

- Any notice given hereunder by either party to the other shall be in writing and may be affected by personal delivery in writing or by certified mail, return receipt requested. Notice to [County Name] County shall be sufficient if made or addressed to the office of the County Judge,
-

Sample Interlocal



- Notice to the [OTHER] shall be sufficient if made or addressed to the office of Superintendent, [Other Local Governmental Entity],

Each party may change the address for notice to it by giving notice of such change in accordance with the provisions of this paragraph.

Sample Interlocal



- **Miscellaneous Provisions**

- Indemnification

- [OTHER] agrees to promptly defend, indemnify and hold [County Name] County harmless from and against any and all claims, demands, suits, causes of action, and judgments for (a) damages to the loss of property of any person; and/or (b) death, bodily injury, illness, disease, loss of services, or loss of income or wages to any person, arising out of incident to, concerning or resulting from the negligent or willful act or omissions of the [OTHER], its agents, officers, and or employees in the performance of activities of duties pursuant to this Agreement.

Sample Interlocal

- Entire Agreement
- This Agreement contains the entire Agreement between the parties relating to the rights herein granted and the obligations herein assumed. Any oral representations or modifications concerning this instrument shall be of no force or effect except in a subsequent modification in writing signed by both parties.
- This Agreement shall be governed by and constructed in accordance with the laws of the State of Texas. No assignment of this Agreement or of any right accrued hereunder shall be made, in whole or in part, by either party without the prior written consent of the other party. Venue shall be in [County Name] County, Texas.

Sample Interlocal



- The undersigned officer and/or agents of the parties hereto are the properly authorized officials of the party presented and have the necessary authority to execute this Agreement on behalf of the parties hereto and each party hereby certifies to the other that any necessary resolutions extending said authority have been duly passed and approved and are now in full force and effect.
- EXECUTED by the parties hereto, each respective entity acting by and through its duly authorized official as required by law, on the date specified on the multiple counterpart executed by such entity.

Sample Interlocal



• [Other Local Governmental Entity]

•

• By: _____

• Officer's title

• Date:

•

[County Name] County, Texas

•

•

•

By: _____

•

County Judge

•

Date:

Separate Approval



- IN THE COMMISSIONERS COURT OF
- [COUNTY NAME] COUNTY, TEXAS
-
- SEPARATE WRITTEN APPROVAL OF
- INTERLOCAL
- COOPERATION CONTRACT WITH
- [OTHER GOVERNMENTAL ENTITY]
- FOR
- [DESCRIPTION OF PROJECT]

Separate Agreement



- The Commissioners Court of [COUNTY NAME] County, Texas, in compliance with §791.014 of the Texas Government Code, otherwise known as the Interlocal Cooperation Act, and before the commencement of any work to construct, improve, or repair the subject matter of an Interlocal Contract with [OTHER GOVERNMENTAL ENTITY], hereby authorizes and approves this separate specific written approval for the proposed project. In this regard, the following provisions apply to such proposed Interlocal Cooperation Contract:

Separate Agreement

- This approval is separate and distinct from the Interlocal Cooperation Contract itself.
- The proposed project is for [COUNTY NAME] County to: DESCRIBE PROJECT, AND INCLUDE SUFFICIENT DETAIL TO IDENTIFY THE SCOPE OF WORK, AND LOCATION OF THE PROJECT, IF POSSIBLE BY REFERENCE TO PROPERTY DESCRIPTION IN DEED RECORDS
- The Commissioners Court of [COUNTY NAME] County, Texas specifically finds that herein described project would serve a public purpose, and would be beneficial to the citizens of [COUNTY NAME] County, Texas.
-
- Date:

Separate Agreement



• _____

• County Judge,

• _____

• Attest:

• _____

• _____

• _____

• County Clerk, ex officio clerk of the

• Commissioners Court

• _____